



# *Parks & Recreation Commission Agenda*

City of Campbell, 70 N. First Street, Campbell, California

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**NOTE:** This Regular Meeting of the Parks and Recreation Commission will be conducted in person as well as telecommunication and is compliant with the provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: <https://campbellca-gov.zoom.us/j/85771603243?pwd=6wFsboyGKv1Ckqik1DTetAwy7BUgRw.1>  
Enter Meeting ID: 857-7160-3243 and Passcode: 807462

Public comment will also be accepted via email at [natashab@campbellca.gov](mailto:natashab@campbellca.gov) prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

## **REGULAR MEETING OF PARKS & RECREATION COMMISSION**

Wednesday, January 7, 2026, 7:00 pm  
City Council Chamber – 70 N. First Street

### **CALL TO ORDER**

### **ROLL CALL**

### **APPROVAL OF MINUTES**

A. Regular Meeting – November 5, 2025\*

### **PRESENTATIONS**

### **ORAL REQUESTS**

**NOTE:** This is the point on the agenda where members of the public may address the Commission on items of concern to the community that are not listed on the agenda this evening. People may speak for up to two (2) minutes on any matter concerning the Commission. The law generally prohibits the Commission from discussion or taking action on such items. However, the Commission may instruct staff accordingly regarding Oral Request.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- A. Introduction of new Commissioners
- B. Election of Chair and Vice Chair
- C. Annual Workplan\*
- D. Valentine Fun Run
- E. Skatepark Renovation Project Update

- F. Community Events\* (G1, WP4 & G3, WP1)
- G. John D Morgan Park Budd Restroom Project Update

**STAFF REPORTS**

- A. Parks (Public Works Superintendent Ron Taormina)
- B. Recreation & Community Services (Recreation Services Director Natasha Bissell)

**INFORMATION ONLY**

- A. Good of the Game

**ADJOURNMENT**

**NEXT MEETING**

Regular Meeting: February 4, 2026

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

\*Indicates written report

**CITY OF CAMPBELL**  
**REGULAR MEETING OF THE PARKS & RECREATION COMMISSION**  
**CAMPBELL, CALIFORNIA**  
**November 5, 2025**  
**MINUTES**

The Regular Meeting of the Parks and Recreation Commission convened for its meeting on Wednesday, November 5, 2025, at 7:00pm, City Hall Council Chambers, 70 N 1<sup>st</sup> Street.

**ROLL CALL**

**PRESENT:** Frederick, Lee, Loffer, Malone, Teeter, Beitz, Doherty  
**ABSENT:** None  
**STAFF:** Recreation and Community Services Director Natasha Bissell, Public Works Superintendent Ron Taormina, Recording Secretary Rebekah Rodriguez

**APPROVAL OF MINUTES:**

**MSC:** Malone/Loffer to approve the special meeting minutes for October 1, 2025.

**AYES:** Beitz, Doherty, Lee, Loffer, Malone, Teeter

**ABSTAIN:** Frederick

**NOES:** None

**Presentations:**

NONE

**Oral Requests:**

NONE

**Unfinished Business:**

NONE

**New Business:**

**A. Pumpkin Carving Contest (G1, WP3)**

Chair Doherty announced the winners of the Pumpkin Carving: Julia and James.

**B. Community Events (G1, WP4 & G3, WP1)**

Natasha Bissell went over the events for November and December from the report included in the agenda.

**C. December Meeting**

Natasha brought this item forward as there are not many items for the December agenda but keep the January 7, 2026, meeting.

**MSC:** Malone/Teeter to approve cancelling the December Parks and Recreation meeting.

**AYES:** Beitz, Doherty, Frederick, Lee, Loffer, Malone, Teeter

**ABSTAIN:**

**NOES:** None

## **Committee Reports:**

### **A. Parks and Creek Trail**

Commissioner Teeter made it to the Fun Run, and it was incredibly well attended. Commissioner Malone mentioned that he went to the new walkway trail at the Pruneyard but suggested that a way finding sign should be there to identify the trail and the Pruneyard. Commissioner Frederick also agreed that the trail looks great, but the signage needs to be improved. He also visited John D Morgan and has noticed the fields have taken a hit since the last meeting. It looks like grubs are being found causing damage to the field. Ron responded that he would have Ignacio go out and take a look at the field and take care of it.

Commissioner Beitz has also been at John D Morgan and said the grass looks better. He asked about the restroom construction at John D Morgan and when it would begin but Ron was not able to provide a date of start of construction. The parking lot will not be closed during construction.

The electric bikes were mentioned again and how they ruin the grass; it was recommended that when this is seen, they should call Campbell Police Department non-emergency line and report it to them.

The field at the Community Center has been used heavily so it was asked if there is maintenance on the field. There is closure time to reseed and aerate the field.

Chair Doherty mentioned that the Fun Run was great and loved the layout of it this year.

### **B. Recreation**

Commissioner Loffer shared that they attended the multi-model virtual workshop and suggestions were given during this workshop. Natasha added that next year there will be an Ad Hoc committee to report back to the commission on the multi-model project. Commissioner Loffer also suggested adding a wayfinding sign off Union and McGlincy to locate Edith Morley Park.

### **C. Community Building**

Chair Doherty mentioned the Halloween event and passing out flyers but not many participated in the pumpkin carving contest. The commissioners also spread the word about the opening spot on the Parks and Recreation Commission.

## **Staff Reports:**

### **A. Parks – Ron Taormina, Public Works Superintendent**

- Turf renovations at all the parks have been completed and the grass looks good because of this.
- Water features are now turned off as of October 17.
- The irrigation has also been turned off as well.
- The Community Garden program was brought up to the commission and renewals are due for next year. There is no one on the waiting list so the website will be updated to give notice that there is space available in the community garden.

- A volunteer clean up event will be held in the community garden to clear up the area along the fence and sides of the plots.

**B. Recreation and Community Services Director – Natasha Bissell**

- Last night City Council approved the construction agreement with American Ramp Company.
- Thank you to those of you who volunteered at the Oktoberfest Fun Run, it was a great event with over 700 runners.
- The Winter/Spring Activity guide is off to the printers and will be hitting mailboxes in 2 weeks. Registration for January – May classes will be on December 2 for residents and open to everyone starting on December 3.
- The Museum had done a soft opening of a new exhibit in the sleeping porch about the Ainsley Family. These are all items that have been recently donated by Allan Hicks.
- The Ainsley House will be open soon for Holiday Tours and they will be hosting their evening Open House events again that were listed in the Community Events Report.
- All of the Holiday Teas and Tours hosted by the Museum Foundation have already sold out.
- The Adult Center is partnering with West Coast Theater Arts again this year for a free community show of Mary Poppins Jr Musical. It will be on December 1 from 1pm to 2:30pm in the Orchard City Banquet Hall.
- The Live Well Campbell Initiative November theme is Healthy Through the Holidays. This month we will be doing a recipe exchange where community members can share a favorite healthy recipe, and we will share them in the next e-newsletter. Recipe submissions can be emailed to [recreation@campbellca.gov](mailto:recreation@campbellca.gov) subscribe to our newsletter to get the monthly information or check out our website at [www.campbell.gov/livewell](http://www.campbell.gov/livewell)
- The Commissioners Dinner is set for December 1, please RSVP to the City Clerk by the deadline
- As I mentioned last month, we have partnered with Water Tower Kitchen. They host a beer of the month and 50% of the profit goes to a local charity. They have selected the Campbell recreation youth scholarship program to be the recipient for the quarter of the year so all of November and December proceeds will go to the Recreation Youth Scholarship program.
- Hamilton Avenue Plan Meeting on November 8 at the Community Center for feasibility of good pedestrian and walking in the area.
- December 4 at 10 am ribbon cutting for new trail.

**Good of the Game**

Commissioner Lee enrolled her toddler in Friday Toddler Class, he loved it and she really appreciates those classes.

Commissioner Loffer mentioned the Fun Run was beautifully organized and all the staff were very helpful. It was well attended by all ages and seeing families running together was the best.

Commissioner Malone has noticed the water flowing in the creek and salmon are jumping in there.

Commissioner Teeter takes a body conditioning class, and it is a wonderful program.

Commissioner Frederick wanted to give his appreciation to the parks department for the work they do at the parks.

Commissioner Beitz says that there is good work going on with the Parks department and Recreation department staff.

Chair Doherty mentioned that it is her last meeting and is glad to finish her career here at Campbell.

Chair Doherty adjourned the meeting at 7:43 pm.

Respectfully submitted:

A handwritten signature in cursive script that reads "Rebekah Rodriguez".

Rebekah Rodriguez, Recording Secretary

**MEMORANDUM**



**City of Campbell**  
**Recreation & Community Services**

**To:** Parks and Recreation Commission **Date:** January 7, 2026  
**From:** Natasha Bissell, Recreation & Community Services Director  
**Subject:** 2026 Parks & Recreation Goals and Workplan

**RECOMMENDATION**

That the Parks and Recreation Commission review the 2025 Goals and Workplans and provide input to staff for the development of the Parks and Recreation Commission’s 2026 Goals and Workplans.

**BACKGROUND**

Annually the Parks and Recreation Commission reviews the goals and workplan items of the Commission. This review process provides an opportunity for any newly appointed Commissioners and existing Commissioners to review and provide guidance on the work that is to be achieved by the Parks and Recreation Commission in the coming year.

**DISCUSSION**

Last year the Parks and Recreation Commission made significant changes to the format of the goals and workplans for the Commission. Below were the approved goals and workplan items for calendar year 2025.

<b>Goal 1: Enhance Community Engagement and Awareness</b>	
<b>Workplans:</b>	
<b>1</b>	Increase community engagement and awareness of Campbell’s Parks and Recreation facilities.
<b>2</b>	Regular participation in community engagement events and workshops related to the Parks and Recreation Master Plan.
<b>3</b>	Host a community building event.
<b>4</b>	Actively participate, support and promote local community events hosted by the Recreation Department or other community groups in Campbell.
<b>5</b>	Host at least two Parks and Recreation Commission (PRC) meetings in local parks to engage with the community and raise awareness.
<b>6</b>	Gather information from adults using recreation services to better understand their needs and preferences.

<b>Goal 2: Support Park Improvement and Development</b>	
<b>Workplans:</b>	
1	Organize and participate in volunteer-driven park improvement projects, such as tree planting or park clean-up events in coordination with another advisory body or community group if possible.
2	Review, provide early input, and prioritize proposed 5-year CIP projects pertaining to parks and recreational facilities.
3	Conduct annual review of funded CIP projects utilizing the Parkland Dedication Fund throughout the current year.
4	Advocate for pedestrian and bicycle safety approaching and within the Campbell Community Center as part of park improvements.
<b>Goal 3: Promote Recreation Opportunities</b>	
<b>Workplans:</b>	
1	Encourage ongoing involvement in events at the Campbell Community Center, exploring opportunities to support and promote a wide range of recreational activities.
2	Conduct a Park and Recreation Facilities Tour.

Staff recommends that the Commission discuss and provide feedback so that staff can update the goals of the Commission and use that to develop a work plan for this coming year.

Additionally, moving forward the Parks and Recreation Commission will also not have the following Committees: Parks & Creek Trail; Recreation; and Community Building. A recent study session with the Civic Improvement Commission and the City Attorney provided information on the difference between *Standing Subcommittees* and *Ad Hoc Committees*. A committee or subcommittee can be created when a governing body needs ongoing oversight or jurisdiction over a specific subject matter. Committee meetings must be noticed and are subject to Brown Act Compliance. An Ad Hoc Committee is a temporary group formed for a specific, single purpose, and is dissolved once its task is done. In reviewing the definitions of these it is best practice to not have the three Committees as the Commission does not provide ongoing jurisdiction in these subject areas. It is best to develop ad hoc committees as needed based on the 2026 workplan that would be in place for the 2026 calendar year.

**NEXT STEPS**

Staff will take comments and suggestions from the Commission and return with a more finalized report at the next scheduled Parks and Recreation Commission meeting.

# MEMORANDUM



## City of Campbell Recreation & Community Services

**To:** Parks and Recreation Commission

**Date:** January 7, 2026

**From:** Natasha Bissell, Recreation & Community Services Director

**Subject:** Community Events

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Below is a list of upcoming community events hosted by Campbell Recreation & Community Services as well as other community organizations.

Event	Date	Time	Location	Hosted By
Peninsula Symphony presents Joyce Yang <b>Tickets: \$35-\$50</b>	January 17 <sup>th</sup>	7:30pm	Heritage Theatre	Peninsula Symphony
Kids' Night at the CCC <b>\$36</b>	Friday, January 23 <sup>rd</sup>	6pm-9:30pm	Campbell Community Center	Recreation & Community Services
Petty Party Celebrating the Music of Tom Petty and the Heartbreakers <b>Tickets: \$43.50-\$63.50</b>	January 24 <sup>th</sup>	7:30pm	Heritage Theatre	Legends of the Canyon Entertainment
Valentine Fun Run	Saturday, February 7 <sup>th</sup>	9am	Campbell Park	Recreation & Community Services
28 <sup>th</sup> Annual Crab & Past Fundraiser <b>Tickets: \$85</b>	Saturday, February 7 <sup>th</sup>	6pm	Orchard City Banquet Hall	Country Woman's Club