



Parks & Recreation Commission Agenda

City of Campbell, 70 N. First Street, Campbell, California

NOTE: This Regular Meeting of the Parks and Recreation Commission will be conducted in person as well as telecommunication and is compliant with the provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: <https://campbellca-gov.zoom.us/j/85748960725?pwd=1SkGtK6rvBmEXveQbE43bIAcza1YWi.1>
Enter Meeting ID: 857-4896-0725 and Passcode: 464367

Public comment will also be accepted via email at natashab@campbellca.gov prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT."

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

REGULAR MEETING OF PARKS & RECREATION COMMISSION

Wednesday, February 4, 2026, 7:00 pm
City Council Chamber – 70 N. First Street

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- A. Regular Meeting – January 7, 2026*

PRESENTATIONS

ORAL REQUESTS

NOTE: This is the point on the agenda where members of the public may address the Commission on items of concern to the community that are not listed on the agenda this evening. People may speak for up to two (2) minutes on any matter concerning the Commission. The law generally prohibits the Commission from discussion or taking action on such items. However, the Commission may instruct staff accordingly regarding Oral Request.

UNFINISHED BUSINESS

NEW BUSINESS

- A. 2026 Goals and Workplans*
- B. Community Events*

STAFF REPORTS

- A. Parks (Public Works Superintendent Ron Taormina)
- B. Recreation & Community Services (Recreation Services Director Natasha Bissell)

INFORMATION ONLY

A. Good of the Game

ADJOURNMENT

NEXT MEETING

Regular Meeting: March 4, 2026

In compliance with the Americans with Disabilities Act, assisted listening devices are available for meetings held in the Council Chamber. If you require accommodation to participate in the meeting, please contact Natasha Bissell in the Recreation and Community Services Department at 408.866.2771.

*Indicates written report

CITY OF CAMPBELL
REGULAR MEETING OF THE PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
January 7, 2026
MINUTES

The Regular Meeting of the Parks and Recreation Commission convened for its meeting on Wednesday, January 7, 2026, at 7:00pm, City Hall Council Chambers, 70 N 1st Street.

ROLL CALL

PRESENT: Frederick, Lee, Loffer, Malone, Teeter, Brenner
ABSENT: Sastri
STAFF: Lauren Merriman, Recreation Services Manager, Public Works Superintendent Ron Taormina, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Loffer/Teeter to approve the special meeting minutes for November 5, 2025.

AYES: Brenner, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

Presentations:

NONE

Oral Requests:

NONE

Unfinished Business:

NONE

New Business:

A. Introduction of new Commissioners

Natasha Bissell introduced the two new commissioners but only one was present. Missy Brenner introduced herself to the commission and the commissioners introduced themselves as well. Missy was given a warm welcome.

B. Election of Chair and Vice Chair

Commissioner Teeter nominated Commissioner Lee as Chair and Commissioner Malone as Vice Chair and there was a motion to approve those two positions.

MSC: Loffer/Teeter to approve that Commissioner Lee be Chair and Commissioner Malone be Vice Chair.

AYES: Brenner, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

C. Annual Workplan

Natasha Bissell brought this item forward as it is a new calendar year. The goals from last year were brought up for discussion if they would be included in this year's workplan. Natasha also explained the difference between standing subcommittees and ad hoc committees since this year there will not be subcommittees as in previous years. In reviewing the definitions of these it is best practice to not have the three subcommittees and it is best to develop ad hoc committee as needed based on the 2026 workplan. Natasha proceeded with going over last year's goals as brought up in the report. The commissioners discussed the items and provided feedback, and this item will be returned next month for approval.

D. Valentine Fun Run

Lauren Council provided the commissioners with a PowerPoint presentation which is attached to these minutes for reference. She gave a brief background of the fun run events and provided data from previous years. It is a great event that welcomes many from all walks of life. This year the event will be Saturday, February 7, 2026, at Campbell Park. Lauren provided flyers with more information and encouraged registration, and she will send the link to the commissioners.

E. Skatepark Renovation Project Update

Lauren Merriman provided an update on the project. Signs will be going up at the end of the week to notify the closure of the skate park, and our Public Works department will begin first week of February to remove the big pieces. The City's website will be updated with any new information regarding this project. There was a question regarding auctioning the equipment and Ron responded that the vehicle auctioneers do not want to have liability for the pieces as they are heavy and in one big piece. Once the pieces are cut up into smaller pieces, they will be taken to a recycled place. Once the closure takes effect, there will be resources of local opportunities for places to go and skateboard.

F. Community Events (G1, WP4 & G3, WP1)

Lauren Merriman went over the events that were provided in the report included in the agenda.

G. John D Morgan Park Budd Restroom Project Update

Fred Ho provided an update to the project. He provided a brief background on the project for the new commissioners. Bids went out and received, and the contract was signed back in December 2025. Since it is a prefabricated building, it will take about 6-8 months for the building to be ready and brought to the site so there is a gap in the timeframe of when construction will begin. When the existing restroom building is demolished and construction begins with the new building, porta potties will be available and cleaned weekly.

Staff Reports:

A. Parks – Ron Taormina, Public Works Superintendent

- In early December, staff applied pre and post emergent to over 50 locations that included city parks, roadway medians and city owned common areas.
- Volunteers will perform a cleanup of the community gardens on Monday, January 19, 2026. It will be led by Bob Carlson and about 30 students. They will be cleaning up all the items that are left along the fence and in the walkways.

- Encampments were removed at 2 locations along the Los Gatos Creek Trail and 2 locations at Campbell Park. The process of how to clear up encampments was shared with the new commissioner.
- Mowing has been on standby due to excessive wet turf. Once the rain stops, they will proceed with mowing.
- Track rule signs will be replaced due to existing faded signs.

B. Recreation and Community Services Director – Lauren Merriman

- The Ainsley House is now closed until March. It will be tented on January 27 for termite mediation. Additionally, work will take place in early February to reinforce the roof.
- Heritage Theatre has a few more shows.
- Adult Center Lunar New Year event on February 27 from 5-7pm. Tickets
- Pool closure due to several leaks and balance of water chemistry.
- New Recreation Coordinator joined the Recreation Department on Monday, January 5.
- New fitness instructor has also joined, and a spin class has been implemented at lunchtime.
- Winter/spring classes have begun.

Good of the Game

Commissioner Teeter mentioned that the Fire House will be open during the Ainsley House closure. Commissioner Loffer mentioned the commissioner dinner was lovely and meant a lot to be recognized and also mentioned the Ainsley House decorations and tea how the staff did a beautiful job. Commissioner Frederick recognized the park staff for working hard and especially during the closure and storms.

Commissioner Malone was sad to see the Campbell Auto bear missing but it was shared that it is in the garage and is not missing.

Chair Lee adjourned the meeting at 8:27 pm.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary

FUN RUN/WALK 10K, 5K & KIDS' DASH SATURDAY, FEBRUARY 7TH



At Campbell Park
Los Gatos Creek Trail
for all ages & all abilities!



2024 - 723 10K/5K, 73 Kids' Dash
2025 - 840 10K/5K, 63 Kids' Dash

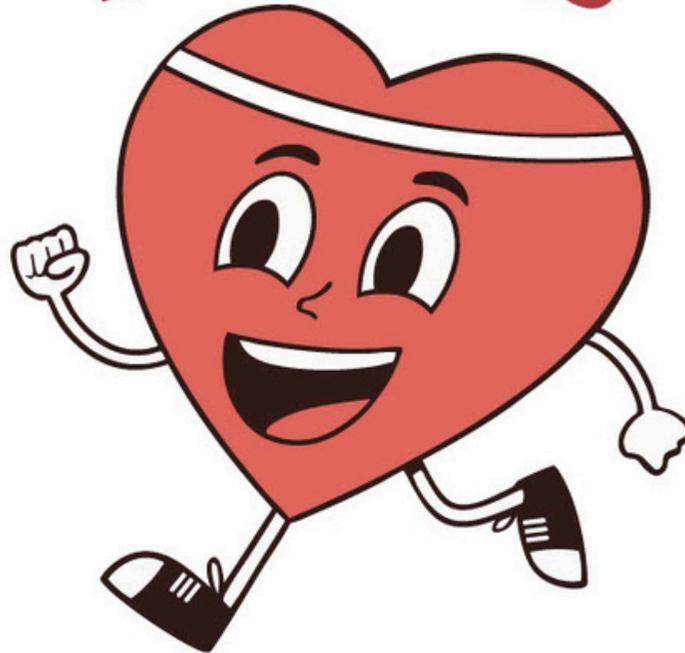


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Campbell Recreation & Community Services presents the
49th Annual

Valentine



5k

10k

Kids'
Dash

Fun Run!

Saturday ♥ Feb 7th ♥ 9am

Join us for a fun morning on the Los Gatos Creek Trail.
Whether you run or walk, celebrate this Valentine's with
Campbell Recreation's 49th Annual Valentine Fun Run!

\$50 5K/10K: ADULTS | **\$25** 5K/10K: AGES 25 & UNDER | **\$15** KIDS' DASH: AGES 6 & UNDER

www.CampbellCA.gov/Valentine



**Photo Credit:
Foggy Bay Photos**



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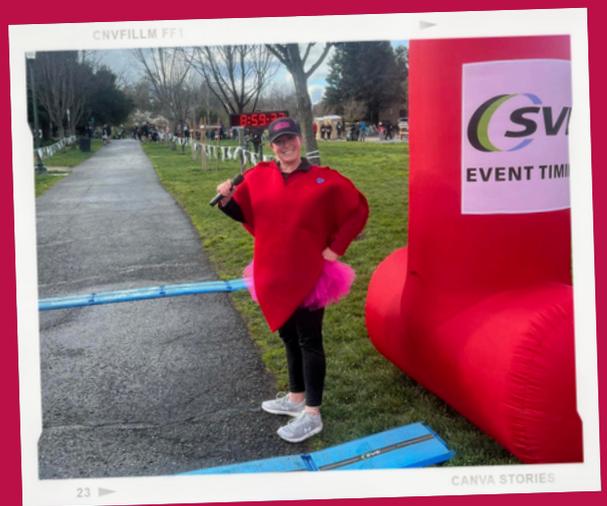






Campbell Valentine Fun Run VOLUNTEER OPPORTUNITIES

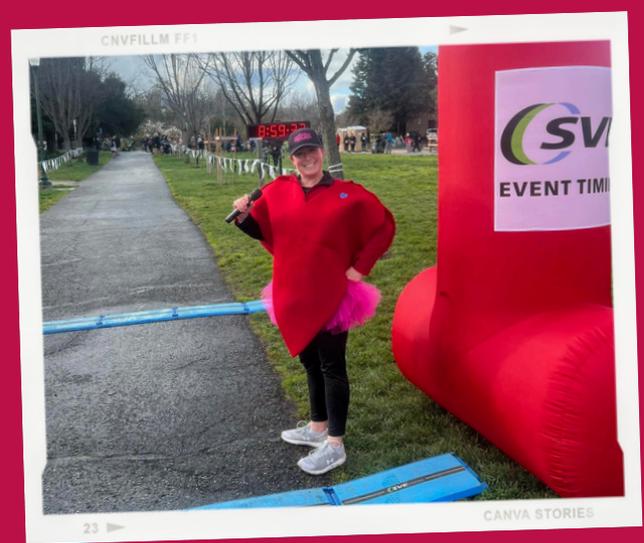




CAMPBELL VALENTINE FUN RUN 10K, 5K & KIDS' DASH SATURDAY, FEBRUARY 7TH 9AM

Register Online
www.campbellca.gov/valentine





CAMPBELL VALENTINE FUN RUN 10K, 5K & KIDS' DASH SATURDAY, FEBRUARY 7TH 9AM



Sponsorship Opportunities

Platinum \$750 | Gold \$500 | Silver \$300

Campbell Recreation & Community Services presents the
49th Annual



Sponsorship Benefits Include: Logo on Race Day Shirt, Website and Community Center Reader Board, Free Race Registrations and a Table at the Fun Run Event for Platinum & Gold Levels!

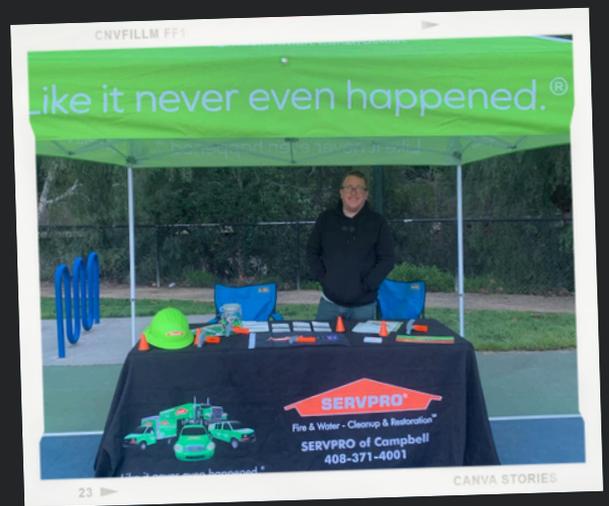
Deadline is January 19th! For more information
visit www.campbellca.gov/valentine



Valentine Fun Run 10k, 5k & Kids' Dash

SATURDAY, FEBRUARY 7TH 9AM CAMPBELL PARK

CAMPBELLC.A.GOV/VALENTINE



CAMPBELL VALENTINE FUN RUN SPONSORSHIP

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Healthier Community*

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CITY OF CAMPBELL



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per 30 min
SPIN

MEMORANDUM



**City of Campbell
Recreation & Community Services**

To: Parks and Recreation Commission **Date:** February 4, 2026
From: Natasha Bissell, Recreation & Community Services Director
Subject: 2026 Parks & Recreation Goals and Workplan

RECOMMENDATION

That the Parks and Recreation Commission review and approve the proposed 2026 Goals and Workplans.

BACKGROUND

Annually the Parks and Recreation Commission reviews the goals and workplan items of the Commission. This review process provides an opportunity for any newly appointed Commissioners and existing Commissioners to review and provide guidance on the work that is to be achieved by the Parks and Recreation Commission in the coming year. The 2025 goals and workplans were presented and reviewed at the January 7, 2026, meeting of the Parks and Recreation Commission meeting.

DISCUSSION

At the January 7, 2026, Parks and Recreation meeting, the 2025 goals and workplans were reviewed and discussed. Commissioners provided feedback on suggested changes for 2026. Those suggestions have been incorporated into the list of goals and workplans listed below.

Goal 1: Enhance Community Engagement and Awareness	
Workplans:	
1	Increase community engagement and awareness of Campbell’s Parks and Recreation facilities.
2	Host a community building event.
3	Actively participate, support and promote local community events hosted by the Recreation Department or other community groups in Campbell.
4	Host at least two Parks and Recreation Commission (PRC) meetings in local parks to engage with the community and raise awareness.

Goal 2: Support Park Improvement and Development	
Workplans:	
1	Participate in volunteer-driven park improvement projects.
2	Review, provide early input, and prioritize proposed 5-year CIP projects pertaining to parks and recreational facilities.
3	Conduct annual review of funded CIP projects utilizing the Parkland Dedication Fund throughout the current year.
4	Advocate for pedestrian and bicycle safety approaching and within the Campbell Community Center by participating in the City of Campbell's Multimodal Transportation Plan.
Goal 3: Promote Recreation Opportunities	
Workplans:	
1	Encourage ongoing involvement in events at the Campbell Community Center, exploring opportunities to support and promote a wide range of recreational activities.
2	Conduct a Park and Recreation Facilities Tour.

Staff recommend that the Commission approve the above goals and workplans and establish the following ad hoc committees for 2026:

1. Community Building
 - a. This ad hoc committee would work with staff to develop a community building event that the Commission would host. The ad hoc committee would develop event logistics, marketing materials, promote event, recruit volunteers and work the day of the event.
2. Pedestrian and Bicycle Safety
 - a. This ad hoc committee would participate in all the public outreach associated with the City's Multimodal Transportation Plan and provide insight and perspective associated with paths of travel in our community and how they relate to parks and recreation spaces within Campbell.
3. Park and Recreation Month
 - a. This ad hoc committee would work with staff to develop activities and events to promote NRPA's Park and Recreation Month theme of "The Power Of....". This year we will be celebrating the many ways parks and recreation reveals the power of what connects us.

An ad hoc committee can have one to three Commissioners associated with each one. Commissioners will have an opportunity at regular Parks and Recreation Commission meetings to report out any information they have learned, and it will also provide an opportunity for Commissioners to get feedback to take back to various groups to ensure input is provided by everyone.

Staff recommend the Commission approve the goals and workplans above and establish the recommended ad hoc committees.

MEMORANDUM



City of Campbell Recreation & Community Services

To: Parks and Recreation Commission

Date: February 4, 2026

From: Natasha Bissell, Recreation & Community Services Director

Subject: Community Events

Community-building events are vital for creating a connected and engaged community. They bring people together, foster a sense of belonging, and strengthen local pride. For the Parks and Recreation Commission, these events provide valuable opportunities to directly engage with residents, gather feedback, and actively contribute to the community's growth and well-being.

A variety of community events will offer opportunities for both residents and the Commission to connect, volunteer, and participate in meaningful activities. Below are list of upcoming events.

Event	Date	Time	Location	Hosted By
Valentine's Day Fun Run	Saturday, Feb. 7 th	8am-12pm	Campbell Park	Campbell Recreation
Country Woman's Club Annual Crab & Pasta Feed Tickets: \$85	Saturday, Feb. 7 th	6pm	Orchard City Banquet Hall	Country Woman's Club
World Ballet Company presents: Cinderella Tickets: \$56-\$117	Sat., Feb. 14 th	7pm	Heritage Theatre	World Ballet Company
134 th Annual Campbell Heritage & Early Settlers Day \$27/ticket	Mon., Feb. 16 th	11am-2pm	Orchard City Banquet Hall	Campbell Chamber Community Foundation
Benise Tickets: \$61-\$110	Sat. Feb. 21 st	7:30pm	Heritage Theatre	Private Promoter

Theatre Season Show: Easton Corbin Tickets: \$102	Thurs. Feb. 26th	8pm	Heritage Theatre	City of Campbell
Kids' Night at the CCC \$36	Friday, Feb. 27 th	6pm-9:30pm	Campbell Community Center	Campbell Recreation
Lunar New Year (Adults 50+ event)	Friday, Feb. 27 th	5pm-7pm	Orchard City Banquet Hall	Campbell Recreation – Adult Center
Theatre Season Show: Natalie MacMaster and Donnell Leahy and the Celtic All-Stars Tickets: \$87	Sat. Feb. 28th	8pm	Heritage Theatre	City of Campbell
Open House – summer programs	Sat. Mar. 7 th	11am-1pm	CCC Campus Orchard City Banquet Hall	Campbell Recreation