



City Council Agenda

City of Campbell, 70 N. First St., Campbell, California

SPECIAL MEETING OF THE CAMPBELL CITY COUNCIL

Thursday, February 16, 2023 – 4:00 PM

Campbell Community Center – Room Q80

1 W. Campbell Ave., Campbell, CA 95008

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

PRIORITY SETTING SESSION

1. Develop Fiscal Year 2023-24 Citywide Priorities

Recommended Action: That the City Council review Fiscal Year 2022-23 citywide priorities and receive updates on department workplans; and develop Fiscal Year 2023-24 citywide priorities.

ADJOURN

IMPORTANT NOTICE: For those unable to attend in person, public comment will also be accepted via email at ClerksOffice@campbellca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line “FOR PUBLIC COMMENT” and indicate the item number.

Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection with the agenda packet in the lobby of City Clerk’s Office, 70 N. First Street, Campbell, CA 95008, during normal business hours. These materials will also be available on the City website at <https://www.ci.campbell.ca.us/agendacenter> with the agenda packet following the last item of the agenda, subject to staff’s ability to post the documents prior to the meeting. All documents not posted prior to the meeting will be posted the next business day.

In compliance with the Americans with Disabilities Act, listening assistive devices are available for all meetings held in the City Council Chambers. If you require accommodation, please contact the City Clerk’s Office, (408) 866-2117, at least one week in advance of the meeting.


MEMORANDUM



CITY OF CAMPBELL

City Manager's Office

To: Honorable Mayor and City Council

From: Brian Loventhal, City Manager 

Subject: Council Priorities/Staff Workplan Updates

Date: February 9, 2023

On February 16, the City Council will be conducting a Special Meeting to review the Fiscal Year 2022-2023 City Council Priorities (Council Priorities) and staff FY 2023 Staff Adopted Workplans (Workplan). The Council will also be considering the City's priorities for the upcoming 2023-2024 Fiscal Year (beginning on July 1). To assist the City Council in this discussion, staff has provided the following documents:

1. The Council Priorities matrix. This matrix also includes a status update on only the Workplan items related to the listed priority.
2. Update on the Workplan items for FY 2023 that are not specifically related to a priority because they are fulfilling an operational need.

Senior staff will be available at the Special Meeting to present the updates on the Workplan and answer City Council's questions. As the Council considers the upcoming council priorities for FY 2024, staff will also be available to discuss and answer questions, including but not limited to, workload capacity, staff coordination, and any challenges that may be presented. Based on City Council direction on the future council priorities, staff will develop draft workplans for Council consideration as part of the FY 2024 budget development process.

FY 2023 City Council Priorities with Workplan Updates

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
Land Use/ Financial Health	Comprehensive Long-Term Land Use Planning	<ul style="list-style-type: none"> • General Plan update 	<ul style="list-style-type: none"> • CM: Coordinate tracking of State Legislation (that may impact City) with Legislative Subcommittee. Staff along with the Legislative Subcommittee actively tracked legislation that had the potential to affect the City. Memorandum to the City Council on December 20, 2022, summarized this work • CM: Provide guidance and support for the General Plan Housing Element revision process. Staff in CM Office continued through the year to review regulations and strategies with Community Development staff • PW: Represent Campbell in long range regional transportation planning efforts - Envision Silicon Valley and Plan Bay Area 2050 process. Ongoing • PW: Support Community Development in the Envision Campbell General Plan and Housing Element Update effort. Ongoing • PW: Review development proposals for compliance with the reissued Storm Water Municipal Regional Permit (MRP 3.0), including necessary updates to the Green Infrastructure Plan. Ongoing • COM. DEV.: Complete update to General Plan and Housing Element. Third draft of Housing Element under review by HCD. Final review and adoption of General Plan Update with Housing Element targeted for March 2023

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Comprehensive Long-Term Land Use Planning	<ul style="list-style-type: none"> • Housing Element 	<ul style="list-style-type: none"> • COM.DEV.: Complete update to Zoning Ordinance implementing objective residential development standards, zoning standards for updated general plan and housing element, and conformance with state laws. Update to Zoning Ordinance implementing objective residential development standards scheduled for review by Planning Commission and Council in February 2023 for direction on refining standards. Final review and adoption of Standards with General Plan Update and Housing Element targeted for March 2023 • COM.DEV.: Prepare Nexus studies to consider modifications to the City's Inclusionary Housing Ordinance and creation of a Commercial Linkage Housing Fee to support Affordable Housing production. Staff is discussing collaboration with other cities to share cost on nexus studies, targeted to start in FY 2024 • LEGAL: Assist Community Development with General Plan and Housing Element Update. The City Attorney's Office has reviewed drafts of the General Plan, including the Housing Element and is awaiting the final versions for review • LEGAL: Work with Community Development Department to revise zoning ordinances to comply with State law and implement General Plan update, as well as potentially incorporating objective standards, expansion of safe camping, amnesty for ADUs, update of wireless facility processing and legalization of short-term rentals. Review of interim ADU revisions is complete. Review of other revisions is underway, with completion anticipated in February

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Sustainability		<ul style="list-style-type: none"> • PW: Coordinate and support efforts to implement the requirements of SB 1383. Largely complete, but efforts will carry over into FY 24 • PW: Complete RFP and installation of water bottle refill stations in City Hall and City parks. Contract has been awarded; work will be completed this fiscal year • PW: Coordinate and support the RFP process for the new solid waste franchise agreement. Complete; new agreement goes into effect in 2024 • PW: Provide support to the West Valley Clean Water Authority when implementing the regional stormwater MRP 3.0. MRP is complete; monitoring and compliance will be an ongoing effort • PW: Assess, recommend, and implement means by which the City can enhance its Water Conservation Efforts. Turf conversion efforts underway; project at Community Center; will be completed this fiscal year. Conservation will be an ongoing effort • COM. DEV.: Begin work on Climate Action Plan (Spring 2023). Staff is preparing to apply for Climate Adaptation Planning Grant to fund effort in March 2023. Notification on Grant and start of workplan targeted for Summer 2023 • COM. DEV.: Update Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems. City adopted Reach Codes with new provisions in December 2022. Updates to Zoning Ordinance addressing /

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Sustainability Measure O Implementation	<ul style="list-style-type: none"> Continue to implement Measure O Projects 	<p>streamlining EV charging scheduled for March 2023 adoption</p> <ul style="list-style-type: none"> CM: Plan, coordinate, and complete design options for both Police and Library buildings. Both projects under design. Final plans will be presented to Council later this fiscal year CM: Work jointly with the Finance, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. LEAD DEPARTMENT – Public Works. FFE list has been developed; will not be purchased until new building is sufficiently complete CM: Complete Pre-qualification process prior to bidding Measure O projects. Complete CM: Conduct Public Bid process to construct both the Library and Police Building projects. Will come later this year; may carry forward into early FY 24 CM: Begin the construction of both the Library and Police Building projects. Will carryover in FY 24 CM: Provide support to the Citizens' Oversight Committee. Ongoing effort CM: Provide overall coordination of Measure O police and library design process. Ongoing effort; will be completed prior to bid process

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Measure O Implementation	<ul style="list-style-type: none"> Continue to implement Measure O Projects 	<ul style="list-style-type: none"> IT: Provide IT consultation regarding Measure O projects. IT continues to work closely with PW and PD on building related technologies FIN: In coordination with the City's Financing Team, finalize any items necessary to issue the second series of Measure O Bonds for \$30 million. Bonds issued on May 24, 2022 with final closing occurring in June 2022. Post-issuance summary provided to City Council on September 6, 2022 (Item #6) FIN: Work jointly with the City Manager's, Public Works, and Police Departments to confirm Furniture, Fixture, and Equipment (FFE) needs for new the Public Safety building and sufficiency of State grant funding. LEAD DEPARTMENT – Public Works. FFE needs continued to be confirmed with Public Works being the lead department. However, State grant funds previously secured should be sufficient to meet FFE needs. Finance will standby and partner with Public Works and Police if final FFE needs exceed available funding LEGAL: Review Measure O construction contracts and assist in implementation. The City Attorney's Office competed a comprehensive revision to the Public Works contracting documents in December of 2021. Awaiting Measure O contract documents from Public Works for review PD: Support and provide feedback regarding the design of new Police Station funded by Measure O bonds. PD continuing to work closely with PW, architect, and construction management on the design of new PD

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Financial Stability		<p>during the selection process so they could provide feedback</p> <ul style="list-style-type: none"> • ECON.DEV.: Implement short-term development strategy to minimize sales tax leakage and fill commercial vacancies. Contract with Consultant to conduct work executed in December 2022. Work to be completed in Spring / Summer 2022 • ECON.DEV.: Implement Permanent Parklet program for Downtown businesses. Parklet Program including Grant Program adopted by Council in October / November 2022, including standardized parklet designs. Application period for parklets opened in January 2022, target installation in March 2023 • ECON.DEV.: Begin work on update to the City's Economic Development Plan. Contract with consultant to conduct work executed in December 2022. Target completion of work by December 2023 • HR: Collaborate with the Finance Department and Information Technology (IT) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. LEAD DEPARTMENT – IT Contract with NeoGov executed in December 2022. Target completion of work by July 2023 • HR: Work with Liebert Cassidy Whitmore on successor labor contract negotiations with CPCEA, CMEA, and CARP. Meet and confer with CPOA Successfully

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Financial Stability		<p>completed labor negotiations with all labor groups resulting in 3-year agreements</p> <ul style="list-style-type: none"> • IT: Collaborate with the Finance Department and Human Resources (HR) Division as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. LEAD DEPARTMENT – IT. Began HR portion of implementation, followed by Payroll automation. Working with HRIS (eoGov) project manager to development timeline for full deployment • REC: Collaborate with the Public Works and Finance Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. LEAD DEPARTMENT – Public Works Consultant has been selected to perform asset inventory and condition assessment for all City facilities. Recreation staff will continue to support as needed • REC: Update Downtown Special Event Policy to incorporate Community Events outside of Downtown area. Staff is working through draft policy • FIN: Develop strategies to systematically address Unfunded Pension Liabilities in the short- and long-term. Currently working with consultants at GovInvest to develop funding policies, strategies, and options for Council to consider. Tentative plan is to incorporate proposals into FY 2024 budget discussions

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Financial Stability		<ul style="list-style-type: none"> • FIN: Collaborate with the Public Works and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. LEAD DEPARTMENT – Public Works. Public Works has entered into an agreement with a consultant to perform a facilities conditions assessment. Once completed, Finance will work with Public Works and Recreation to determine whether consultant recommendations should be added to the next Capital Improvement Plan (CIP) for 2024 – 2028 • FIN: Collaborate with the Human Resources and Information Technology Divisions as well as other key stakeholders to prepare a Finance and HR system Needs Assessment, Request for Proposal (RFP), and Vendor Selection Process; using consulting services to assist in the process as necessary. LEAD DEPARTMENT – IT. Project is currently underway to implement the new NEOGOV HRIS/Payroll system with a tentative go live of July 2023. However, the core financial system, which includes general ledger accounting, accounts payable, accounts receivable, and fixed assets still need to be addressed and Finance may propose budgeting for this in FY 2024 • FIN: In coordination with an outside consultant, update the City’s User Fee Study to ensure continued cost recovery where desirable. Study will be used as the basis for User Fees starting in FY 2024. Work is currently underway with ClearSource Financial; the same consultants that provided similar

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Financial Stability		<p>services in 2018 and 2019. Findings and recommendations will be presented to Council in April 2023</p> <ul style="list-style-type: none"> • FIN: In coordination with an outside consultant, fully assess the City’s policies, procedures, and systems, offer recommendations for revisions where necessary to bring into alignment with best practice, state and federal guidelines, and other related City policies, and perform a needs assessment to determine the appropriate staffing resources and structure to have an efficient and effective City purchasing function. Work is currently underway with Management Partners/Baker Tilly. Findings and recommendations will be presented to Council in Spring 2023. Some of these recommendations might also be incorporated into the FY 2024 Proposed Budget as requests for funding depending on the nature of recommendation and corresponding need for resources • LEGAL: Review proposed update to Downtown Special Event Policy to incorporate Community Events outside of Downtown area. Awaiting draft from Recreation and Community Services • LEGAL: Assist in implementation of Permanent Parklet program for Downtown businesses. Putting final touches on Parklet Agreement and awaiting draft of Grant Agreement from Community Development. Completion expected in February • LEGAL: Complete wireless regulations for use of right-of-way in coordination with the Public Works Department. Submitted final drafts addressing

Strategic Objectives	Council Recommended Priorities	Comments by Council Members	<u>Status</u> (February 2023)
	Financial Stability		<p>Public Works’ comments to Public Works on December 12, 2022</p> <ul style="list-style-type: none"> • PW: Complete wireless regulations for use of right-of-way in coordination with the Legal Services Department. Ordinance regarding wireless installations on public property currently underway • PW: Apply for and manage grant funds as provided through VTA and other granting agencies. Ongoing effort; several grants awarded for projects over the current fiscal year • PW: Implement water conservation strategies including turf and irrigation controller upgrades for the Community Center and sports fields. Turf conversion project underway at the Community Center. Conservation will be an ongoing effort • PW: Collaborate with the Finance and Recreation and Community Services Departments to prepare a facilities condition assessment and identify Citywide deferred maintenance issues to address in future Capital Improvement Plans (CIP); using consulting services to assist in the assessment as necessary. LEAD DEPARTMENT– Public Works. Consultant has been selected to perform asset inventory and condition assessment for all City facilities

FY 2023 Staff Adopted Workplans

City Manager's Office

101.510 (CM Administration)

- Staff the Civic Improvement Commission **[Operational Need]**
 - **CM office staff continues to provide support to the Commission**
- Coordinate, plan and staff the State of the City event **[Operational Need]**
 - **Completed. State of the City was presented on September 22, 2022**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with Legal Services and Police Departments **[Operational Need]**
 - **Coordinating with City Attorney's office. Draft expected in June 2023**
- Develop and implement a Citywide Social Media Strategy **[Operational Need]**
 - **Ongoing. Draft expected June 2023**

101.515 (Human Resources)

- Develop plan to fill key leadership and vacant positions with a strategic approach **[Operational Need]**
 - **Succession Plan completed and presented to council. Full recruitments for acting positions have been completed**

647.547 (Information Technology)

- Deploy new Finance and HR systems if vendors selected in Fiscal Year **[Operational Need]**
 - **City Council approved the purchase of a new HRIS/Payroll system September 20, 2022**
 - **Revised strategy to combine a Human Resource and Payroll system as the first procurement and a Finance system as the second procurement**
 - **Selected and purchased NeoGov as the HRIS/Payroll system, currently in the early implementation phase, beginning with Human Resources**
- Purchase and deploy replacement of Storage Area Network (SAN) **[Operational Need]**
 - **Process of sizing and targeting new storage technologies called "converged" that will reduce overall costs and maintenance. Competitive bidding is expected to occur in late April**
- Purchase and deploy replacement Network Firewall system **[Operational Need]**
 - **Replacement redundant Unified Threat Management (UTM), or Firewall was evaluated, purchased, and deployed**
- Extend publicly accessible Wi-Fi at Community Center **[Operational Need]**
 - **City Council approved the purchase of the extension of existing public Wifi, May 3, 2022**

FY 2023 Staff Adopted Workplans

647.547 (Information Technology) (Cont.)

- Extend publicly accessible Wi-Fi at Community Center **[Operational Need]** (Cont.)
 - **Specific components used in network switching were delayed due to Covid-19-related production and logistics. The expected receipt of equipment is scheduled for March 2023**
- Replace 25% of antiquated desktop computers **[Operational Need]**
 - **The scheduled replacement of desktop computer Community Development, Recreation and some divisions of Public Works is complete**
- Assist with purchase and deployment of new PRA automation **[Operational Need]**
 - **PRA software selected and purchased and awaiting critical staffing in City Clerks' office required for successful deployment**
- Continue public meeting recording and management **[Operational Need]**
 - **Ongoing meeting management includes broadcasting, recording and recording management social media platforms**
- Replace public meeting video and recording systems **[Operational Need]**
 - **Video camera purchased, installed and operational**
 - **Awaiting new microphone system expected to arrive in March of 2023**
 - **Amplification system scheduled for upgraded in May of this year**
- PD - Upgrades related to DOJ mandates (NIBRS) **[Operational Need]**
 - **The new Records Management System (RMS) was delayed and is expected to be deployed in April of this year. The application includes the NIBRS-required reporting format**
- Assist in the deployment of a new CAD/RMS system in PD **[Operational Need]**
 - **We are supporting the ongoing effort by working with the California Department of Justice on security approvals and increasing our network security and internet bandwidth to accommodate the new system**

City Clerk's Office

101.511 (City Clerk)

- Work with IT to implement automated public records request system **[Operational Need]**
 - **Began system configuration, user roles and responsibilities and process review with vendor**
- Review, coordinate, and implement a revised records retention schedule and procedures with potential software updates to the Laserfiche system **[Operational Need]**
 - **Assessed and reviewed City records in the City Clerk's office and scanned documents electronically into Laserfiche system. Office staff is currently scanning older documents such as Resolutions and Ordinances into Laserfiche**

FY 2023 Staff Adopted Workplans

101.511 (City Clerk) (Cont.)

- Review, coordinate, and implement a revised records retention schedule and procedures with potential software updates to the Laserfiche system **[Operational Need](Cont.)**
 - **Next steps include obtaining a records management consultant to assess and review records in the vault as well as with other departments and assist in the revision of the Records Retention Schedule**
- Conduct a successful 2022 General Election **[Operational Need]**
 - **Completed a General Election on November 8, 2022, for Districts 3 –5**
- Review current processes, develop, and implement an overall board & commission program including, software needs, recruitment efforts, orientation programs/training materials/manuals, and recommended policy updates **[Operational Need]**
 - **Due to limited staffing resources in the Clerk's Office this workplan item will be carried over to the FY24 workplans**

Recreation & Community Services

101.524 (Recreation & Community Services Administration)

- Renew Age-Friendly Cities designation with World Health Organization (WHO) **[Operational Need]**
 - **Due to limited staffing resources in the Adult Services division in FY23 this workplan item will be accomplished in FY24 instead. This will allow staff to properly engage the community and work with partnering agencies to renew the designation**

Community Development

101.550 (Administration)

- Upgrade permit tracking system to create greater efficiencies and increase performance in permit processing **[Operational Need]**
 - **Minor enhancements implemented. Staff attended MGO connect conference in Dec 22' which identified enhancements available. Completion of work is dependent upon a Project Manager that can holistically oversee the enhancements needed and work directly with MGO to implement**

223.557 (Housing Assistance)

- Implement short term improvement plan to Housing Program **[Operational Need]**
 - **Housing Program Improvement Plan presented to City Council at March 15, 2022 meeting**

FY 2023 Staff Adopted Workplans

223.557 (Housing Assistance)(Cont.)

- Identify broader BMR Housing program upgrades needed in association with Housing Element implementation **[Operational Need]**
 - **Contract with Consultant to conduct Program Audit of Housing program executed in August 2022. Housing Audit recommendations scheduled to be delivered by March 2023**

234.559 (Code Enforcement)

- Complete upgrades to Code Enforcement program implementing new enforcement tools and funding mechanisms **[Operational Need]**
 - **Workplan and upgrades presented to Council in April 2022. Ordinances authorizing Compliance Agreement adopted by Council in Spring 2022 and Community Restitution fund created as part of FY23 Budget**

Legal Services

101.560 (Legal Services)

- Review update to Building Code to incorporate new state provisions regarding Electric Vehicle Charging and Photovoltaic Systems **[Operational Need]**
 - **Completed**
- Assist with implementation of new PRA automation **[Operational Need]**
 - **Completed contract review**
- Assist Clerk's Office with revision to records retention schedule and procedures. **[Operational Need]**
 - **Awaiting draft from Clerk's Office**
- Update Cannabis Ordinances to reflect changes in State statutes in coordination with City Manager's Office and Police Department **[Operational Need]**
 - **Anticipate completion of draft in June**

Public Safety

101.601 (Police Administration)

- Update Cannabis Ordinances to reflect changes in State statutes in coordination with the City Manager's Office and Legal Services Department **[Operational Need]**
 - **Standing by to support City Attorney's office as needed.**
- Recruit qualified candidates for vacancies and upcoming retirements **[Operational Need]**
 - **We have created recruitment campaigns and are currently working with a company who specializes in online recruitment. This is a top priority of the Police Department, and we will be focusing on this in the coming year**

FY 2023 Staff Adopted Workplans

101.601 (Police Administration) (Cont.)

- Form a technology plan for upcoming implementation of new systems **[Operational Need]**
 - **Completed**
- Increase public engagement and transparency through a variety of methods including the formation of a Public Safety Advisory Board and Campbell's first Citizen's Police Academy. **[Operational Need]**
 - **Based on input from Councilmembers, this item was deferred and will be implemented at a future date**
- Develop and implement a Gun Safety Public Awareness Campaign **[Operational Need]**
 - **Over the last 7 months, the Police Department shared nine social media posts focused on firearms, highlighting arrests of violent crimes committed with firearms, seizures of illegal firearms, and tips for safely owning firearms in the home**

Public Works

101.720 (Transportation Engineering)

- Review and consider revisions to the City's Traffic Calming Policy **[CIP Support]**
 - **Will not occur in FY23, need to carry over to FY24**
- Manage, design, and Implement traffic calming improvements **[CIP Support]**
 - **Traffic calming underway in two neighborhoods**
- Manage the construction of the Citywide ITS Enhancements Project **[CIP Support]**
 - **Underway, will be completed this year**
- Manage, design, and Implement bicycle and pedestrian enhancements and safety improvements **[CIP Support]**
 - **Improvements have been completed as part of the annual street maintenance project; also reviewing proposals to move forward with consultant to develop Safe Routes to School maps**

101.730 (Engineering)

- Implement the Annual Street Maintenance Program **[CIP Support]**
 - **Completed FY22 project; Camden and Hamilton projects under design**
- Complete construction of the Campbell Park improvements **[CIP Support]**
 - **Completed November 2022**
- Complete construction of the Harriet Avenue Sidewalk project **[CIP Support]**
 - **In progress, will be completed before end of FY23**
- Manage and implement all other approved Capital Improvement Projects **[CIP Support]**
 - **All approved CIP projects are underway**

FY 2023 Staff Adopted Workplans

101.730 (Engineering) (Cont.)

- Complete Standard Plans, Specifications, and Details for Public Works Construction
[Operational Need]
 - Ongoing effort, will carry over
- Review applications and issue permits for small-cell wireless projects
[Operational Need]
 - In progress, as needed
- Maintain streetlight inventory and assist with street lighting needs for projects
[CIP Support]
 - Inventory has been reconciled with PG&E

101.745 (PW Maintenance Administration)

- Support volunteer events such as Keep America Beautiful and Campbell Garage Sale
[Operational Need]
 - Annual events, planning for 2023

641.750 (Vehicle & Equipment Maintenance)

- Complete all approved vehicle and equipment purchases and lease acquisitions
[Operational Need]
 - Complete with exception of PD Vehicles; will be going to Council 2/21
- Complete replacement of three diesel-powered heavy-duty trucks with gasoline powered vehicles to meet EPA Tier 4 motor requirements **[Operational Need]**
 - Complete for FY23

204.760 (Street Maintenance)

- Complete Maintenance Zones 13 &14 removal and replacement of City-owned displaced sidewalks, curb and gutter **[Operational Need]**
 - Complete
- Complete all approved Capital Improvement Projects, including the John D Morgan Parking Lot Renovation, Retro Reflectivity Sign Replacement, and all City facilities
[CIP Support]
 - Complete with the exception of John D Morgan parking lot

207.770 (Signals & Lighting Maintenance)

- Complete installation of new Traffic Signal Cabinet at intersection of Bascom Ave and Apricot Ave. **[Operational Need]**
 - Complete
- Complete installation of an advance grid smart camera for the intersection of Creekside Dr. and Northbound (NB) Hwy 17 offramp **[Operational Need]**
 - Complete

FY 2023 Staff Adopted Workplans

207.775 (Park Maintenance)

- Complete Maintenance Zones 13 &14 structural tree trimming **[Operational Need]**
 - **Complete**

101.780 (Building Maintenance)

- Complete the installation of a new Edwards Fire Alarm Panel and 4 sub-panels at the Campbell Community Center **[CIP Support]**
 - **Complete**
- Complete first year of scheduled re-roofing projects at the Campbell Community Center Buildings **[CIP Support]**
 - **Completed only repairs this year, re-roofing projects will need to carry forward for consideration of CIP funding**
- Complete the acquisition and installation of a new Traffic Signal and Lighting Modular Building at the Service Center **[CIP Support]**
 - **Under design**

MEMORANDUM



City of Campbell

City Clerk's Office

To: Honorable Mayor and City Council

Date: February 13, 2023

From: Andrea Sanders, City Clerk

Via: Brian Loventhal, City Manager

Subject: Desk Item 1 – Correspondence from S. Mendelson

The attached correspondence from Sean Mendelson, relating to the Council Priorities Setting meeting was received in the City Clerk's office on February 13, 2023.

Andrea Sanders

To: sean mendelson
Subject: RE: Letter for Priority Meeting(Thurs. Feb. 16th)

From: sean mendelson
Sent: Monday, February 13, 2023 8:40 AM
To: Clerks Office <clerksoffice@campbellca.gov>; Andrea Sanders <asanders@campbellca.gov>
Subject: Letter for Priority Meeting(Thurs. Feb. 16th)

WARNING: This email originated from an external sender! Please do not open attachments or click on links unless you are certain it is legitimate.

Andrea,

Here is my statement:

I am a Campbell resident of 15 years and I am hopeful for our future as turn the tide on climate change locally.

In winter 2022 this Campbell City Council made a Climate Action Plan(CAP) an official priority for the 2022-2023 year. It ended up being the lowest priority technically but a priority, nonetheless.

Today as we set the 2023-2024 priorities, I implore you to make a CAP into a top priority.

With the success of the council passing reach codes for electrifying new residents and the discussions I have had with various council members and our Community Development Director Rob Eastwood and his staff, I am confident we are on the way to making a bold Climate Action Plan.

As the leader of the "Families Committee" Climate Reality Silicon Valley(AI Gore's Climate Activist organization) I have volunteered myself and our group available for educating the community and even hopefully partnering with the city on acquiring a grant to help support a bold CAP. I have also reached out to Campbell's ChargePoint about the prospect of getting additional funds to support this plan and its implementation.

As outgoing Mayor Resnikoff said at the end of his term, educating the community about electrifying their homes should be an important tenet of this CAP. Additionally, as many nearby communities like Palo Alto and San Jose are ramping up efforts to decarbonize existing buildings by electrifying wherever possible, so to shall our community.

A strong CAP should include educating and electrifying our community in an equitable way so everyone can be part of putting an end to droughts, fires and flooding in the coming decades. Furthermore, we need to include in the plan preventive ways to adapt to the consistent natural disasters we will consistently face over the next three decades.

Simple things in the plan should be like when a city vehicle breaks down and we need to acquire a new one, make it electric. When residents wants to remodel their kitchen ensure that it is electric (the council agreed to do this at the end of last year to add to the reach codes). I will personally make myself available teach about climate change (which is so desperately needed in our local school system), how people can make a difference against climate change, and how to electrify appliances in existing homes.

I look forward to making something our whole community can be proud of.

Sean Mendelson

MEMORANDUM



City of Campbell

City Clerk's Office Date:

To: Honorable Mayor and City Council

February 16, 2023

From: Andrea Sanders, City Clerk

Via: Brian Loventhal, City Manager

Subject: Desk Item 1 – Correspondence from S. Saunders

The attached correspondence from Steve Saunders, relating to the Council Priorities Setting meeting was received in the City Clerk's office on February 15, 2023.

From: [Steve Saunders](#)
To: [Clerks Office](#)
Subject: Council Priority Setting
Date: Wednesday, February 15, 2023 9:43:24 AM

WARNING: This email originated from an external sender! Please do not open attachments or click on links unless you are certain it is legitimate.

City of Campbell City Council Members,

I would like to offer my (1/43,000th of residents) opinion on Council Priorities for 2023 (FY 2023-24).

1. Planning / Housing / Growing

Complete certification of the Housing Element.

Complete the General Plan.

Complete Object Standards for Multi-Family / Commercial, and move onto Objective Standards for Single Family.

Begin now a concerted effort to “inspire” builders to build in Campbell, make a strong effort to meet our (Campbell’s assigned) RHNA Goals.

Develop programs to support welcoming Campbell’s 7-8000 new residents in the next 8 years.

2. Improve City Infrastructure

Move forward expeditiously on Measure O projects.

Continue our street maintenance programs (be consistent year to year).

Plan for / Budget for work required by our Community Center (pool).

3. Maintain Financial Stability

Campbell navigated the Pandemic as well as it did because of Campbell’s financial stability (and belt tightening).

I believe we were able to get results of the Measure O Bond sale because of Campbell’s sound financial state.

4. Spend ARP Funds

As I understand it these funds will “disappear” if not spent. I ask that the council find appropriate projects and spend these funds.

5. Identify / Address Under Served Residents Needs

The Pandemic and work on the Housing Element suggest to me that there are Campbell residents that have needs that are unmet (housing, health care, transportation, ...). I would like for Campbell (with our limited financial means) to advocate for these residents with county, regional, and state resources.

6. "Fix" Hamilton / HWY 17 Interchange

The Hamilton / HWY 17 interchange is already our most bottlenecked gateway and if we are to meet my Goal #1, there will be a lot more residents needing to traverse (both vehicle and pedestrian) this intersection. Please can we have a long term (brilliant) plan?

Thank you for your consideration of these suggestions during your City of Campbell Priority Setting effort.

Steve Saunders