



*City Council*  
*Legislative Subcommittee Agenda*  
*70 N. First Street, Campbell CA*  
*Monday, February 27, 2023, 2:30 pm*

---

**NOTE:** To protect our constituents, City officials, and City staff, the City requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at [www.campbellca.gov](http://www.campbellca.gov).

This Special Meeting of the Legislative Subcommittee will be conducted in person as well as telecommunication and is compliant with provisions of the Brown Act.

Those members of the public wishing to participate virtually can access the meeting at: <https://campbellca-gov.zoom.us/j/84101945359?pwd=cG1XcFVwTXE3NGV6dFdWb3hTVGZwUT09>

**Meeting ID:** 841 0194 5359 **Passcode:** 058729 **Dial by your location:** 669 900 6833

Members of the public may attend this meeting in person at Campbell City Hall.

Public comment will also be accepted via email at [ClerksOffice@campbellca.gov](mailto:ClerksOffice@campbellca.gov) prior to the meeting. Please indicate in the subject line "FOR PUBLIC COMMENT." Written comments received by 12:00 p.m. on the day of the meeting will be posted on the website and distributed to the Legislative Subcommittee before the meeting.

A video recording will be available on the City YouTube Channel at: <https://www.youtube.com/user/CityofCampbell> following the meeting.

**SPECIAL MEETING OF THE LEGISLATIVE SUBCOMMITTEE**

**Monday, February 27, 2023, 2:30 p.m.**  
**Ralph Doetsch Conference Room – 70 N. First Street**

**CALL TO ORDER**

**PUBLIC COMMENT**

**NEW BUSINESS**

Legislative Advocacy and Principles Policy  
Legislative Updates

**OLD BUSINESS**

**ADJOURN**

Attachments: SECTION 1.31 LEGISLATIVE ADVOCACY PRINCIPLES (redlined Rev. 12/6/22)  
SECTION 1.31 LEGISLATIVE ADVOCACY PRINCIPLES (Rev. 12/6/22)



## SECTION 1.31 LEGISLATIVE ADVOCACY PRINCIPLES

### I. PURPOSE

The purpose of establishing these "Legislative Advocacy Principles" is to authorize a City of Campbell's (City) position on a legislative bills in a timely manner. As more fully set forth below, these principles will allow the City's Legislative Subcommittee (Subcommittee) to consider pending legislative bills ~~to and~~ determine if ~~it~~ they falls within the City Council's adopted Legislative Priorities and Guiding Principles, thereby allowing the City, through the Subcommittee, to issue a position statement without taking the pending legislation ~~to before~~ the full City Council. If the Subcommittee wishes to issue a position statement on the legislative bill that the City Manager determines does not fall within the Legislative Priorities or Guiding Principles guidelines, the City Manager shall recommend it will be taken to City Council for discussion and direction, in accordance with City Council Policy 1.10 -- Legislation.

### II. ROLE OF THE SUBCOMMITTEE

a. The Subcommittee shall be comprised of a total of three City Councilmembers, two who shall regularly serve as members of the Subcommittee and one who shall serve as an alternate. All Subcommittee members shall be appointed by the Mayor each calendar year. It is recommended that the Councilmember appointed to represent Campbell on the Cities Association of Santa Clara County's (CASCC) Legislative Action Committee also be appointed as a regular member of the Subcommittee to provide continuity of information and knowledge of legislation advocacy.

b. The Legislative Subcommittee (Subcommittee) shall meet regularly during the active legislative year (January through August/September), ~~or and~~ additionally as if needed. For ease of reference, the legislative calendars for the California State Senate and the California State Assembly can be found at the following links:

<https://www.senate.ca.gov/legdeadlines>

<https://www.assembly.ca.gov/legislativedeadlines>

c. The Subcommittee shall meet, and shall review and may take action on State legislation, ballot measures, and ~~positions to take on specific~~

~~senate and assembly bills. The Subcommittee can recommend to the City Council a legislative and policy platform that establishes the City's legislative priorities for that calendar year.~~

~~—The two members of the Subcommittee are appointed by the Mayor each calendar year. It is recommended that the Councilmember appointed to represent the City of Campbell on the Cities Association of Santa Clara County Legislative Action Committee is also appointed as one member of the Subcommittee in order to provide continuity of information and knowledge of legislation advocacy.~~

### III. POLICY SCOPE

The Subcommittee may take a position on ~~proposed legislative bills~~ if such bills ~~legislation; is consistent with the following guiding principles~~

a. Fall within one of the following “Legislative Priorities”:

- General Administration;
- Municipal Revenue;
- Land Use (Housing);
- Public Works;
- Environment;
- Economic Development;
- Library Services;
- Education; or
- Human Rights;<sup>1</sup> and

a.b. Meet one of the following “Guiding Principles”:

- Directly impacts the City's finances, responsibilities, legal authority, public safety or operations;
- Increases or decreases local revenues;
- Protects or reduces local control;
- Is consistent with existing City policy or current City Council strategic priorities; or
- Creates an unfunded mandate.

### IV. OBJECTIVES

---

<sup>1</sup> When considering appropriate categories to be included in “Legislative Priorities,” the Subcommittee may review CASCC's Legislative Guiding Principles found at: [www.citiesassociation.org](http://www.citiesassociation.org).

- a. Advocate the City's legislative position at the federal, state, regional and county levels.
- b. Inform and provide information to legislators of the potential impacts that key legislation would have on the City ~~of Campbell~~.
- c. Work cooperatively with other local governments, the League of California Cities ~~(League)~~, ~~the CASCCities Association of Santa Clara County~~, and other professional organizations on legislative issues that may impact the City and region.
- d. Actively track bills through their ir legislative process.
- ~~e.~~ Proactively meet with legislators and their representatives to discuss local government issues, and proposed legislation.
- ~~e.f.~~ Proactively meet with legislators and their representatives to pursue, and potential funding requests for City of Campbell programs and services.
- ~~f.g.~~ To i Inform the public of the City ~~of Campbell's~~ position on proposed legislation through timely Subcommittee updates at City Council meetings and through the posting of City position statements on the City's website.

## V. PROCESS

- a. At the first meeting of the calendar year, the Subcommittee will review the Legislative Priorities listed in section III.a. and may decide, by consensus, to do any of the following:
  - 1. Recommend to the City Council that changes be made to the Legislative Priorities; or
  - 2. Direct staff to track specific bills related to any of the Legislative Priorities that meet the Guiding Principles.
- b. By the second meeting of the calendar year, staff will prepare a matrix of bills that fall within the Legislative Priorities and meet the Guiding Principles. This matrix shall include the following: the bill number, the author(s) of the bill, when the bill is next scheduled for hearing/action, a summary of what the bill proposes to do, and whether the bill is supported or opposed by the League, CASCC, or the City. Staff shall update this matrix as appropriate for Subcommittee consideration and action.
- c. The Subcommittee shall meet and discuss the bills included in the matrix and, upon consensus, may:

- Direct staff to develop a position statement either opposing or supporting a specific bill (with or without amendments); or
  - Adopt a position statement authored by another public agency or an association that collaborates across local governments, i.e., CASCC or the Association of Bay Area Governments (ABAG).
- d. Any position statement drafted by staff at the direction of the Subcommittee shall outline the City's position and shall identify the potential impacts the bill can have on Campbell and those who live in, work in, own a business in, and visit the City.
- a.e. Staff will prepare the directed position letter statement for either the Mayor's or the Chair's signature, depending on their availability on a legislative proposal that may impact the City of Campbell based on the guiding principles in Section III. The letter shall outline the City's position and shall identify the potential impacts the legislation will have to the City of Campbell.
- f. Once signed, the position letter statements shall be submitted by staff via the established process of the federal, state, or regional body that is receiving the letter statement. Additionally, members of the City Council shall receive a copy of the statement letter and a copy letter posted to the City of Campbell's website.
- g. At the conclusion of the legislative calendar year, staff will inform the City Council of any legislation that was signed into law and will impact City operations.
- b.h. City staff shall inform the City Council on the status of pending bills at least twice during the Legislative Session.

## VI. RECUSAL & MEMBERSHIP IN OTHER ASSOCIATIONS

- a. When a Subcommittee member recuses themselves from discussing or acting on a particular bill, the remaining Subcommittee member may consult with the alternate Subcommittee member on that, and only that, specific legislation for possible consensus and/or action.
- b. It is anticipated that the City's representative on other legislative committees or subcommittees, including CASCC's Legislative Subcommittee, will vote as a member of those respective committees and subcommittees on legislation brought before them. The City's representative on those committees and subcommittees is authorized to vote on all legislation brought before them if it meets the Legislative

Priorities and Guiding Principles outlined in this policy, even if the Subcommittee has yet to act on the legislation.



## SECTION 1.31 LEGISLATIVE ADVOCACY PRINCIPLES

### I. PURPOSE

The purpose of establishing these “Legislative Advocacy Principles” is to authorize a City of Campbell (City) position on legislative bills in a timely manner. As more fully set forth below, these principles will allow the City’s Legislative Subcommittee (Subcommittee) to consider legislative bills and determine if they fall within the City Council’s adopted Legislative Priorities and Guiding Principles, thereby allowing the City, through the Subcommittee, to issue a position statement without taking the pending legislation before the full City Council. If the Subcommittee wishes to issue a position statement on a bill that the City Manager determines does not fall within the Legislative Priorities or Guiding Principles, the City Manager shall recommend it be taken to City Council for discussion and direction, in accordance with City Council Policy 1.10 -- Legislation.

### II. ROLE OF THE SUBCOMMITTEE

- a. The Subcommittee shall be comprised of a total of three City Councilmembers, two who shall regularly serve as members of the Subcommittee and one who shall serve as an alternate. All Subcommittee members shall be appointed by the Mayor each calendar year. It is recommended that the Councilmember appointed to represent Campbell on the Cities Association of Santa Clara County’s (CASCC) Legislative Action Committee also be appointed as a regular member of the Subcommittee to provide continuity of information and knowledge of legislation advocacy.
- b. The Subcommittee shall meet regularly during the active legislative year (January through September), and additionally if needed. For ease of reference, the legislative calendars for the California State Senate and the California State Assembly can be found at the following links:

<https://www.senate.ca.gov/legdeadlines>

<https://www.assembly.ca.gov/legislativedeadlines>

- c. The Subcommittee shall meet, and shall review and may take action on state legislation, ballot measures, and senate and assembly bills.

### III. POLICY SCOPE

The Subcommittee may take a position on legislative bills if such bills:

- a. Fall within one of the following “Legislative Priorities”:
  - General Administration;
  - Municipal Revenue;
  - Land Use (Housing);
  - Public Works;
  - Environment;
  - Economic Development;
  - Library Services;
  - Education; or
  - Human Rights;<sup>1</sup> and
- b. Meet one of the following “Guiding Principles”:
  - Directly impacts the City’s finances, responsibilities, legal authority, public safety or operations;
  - Increases or decreases local revenues;
  - Protects or reduces local control;
  - Is consistent with existing City policy or current City Council strategic priorities; or
  - Creates an unfunded mandate.

### IV. OBJECTIVES

- a. Advocate the City’s legislative position at the federal, state, regional and county levels.
- b. Inform and provide information to legislators of the potential impacts that key legislation would have on the City.
- c. Work cooperatively with other local governments, the League of California Cities (League), CASCC, and other professional organizations on legislative issues that may impact the City and region.
- d. Actively track bills through their legislative process.
- e. Proactively meet with legislators and their representatives to discuss local government issues, and proposed legislation.

---

<sup>1</sup> When considering appropriate categories to be included in “Legislative Priorities,” the Subcommittee may review CASCC’s Legislative Guiding Principles found at: [www.citiesassociation.org](http://www.citiesassociation.org).



- f. Proactively meet with legislators and their representatives to pursue potential funding for City programs and services.
- g. Inform the public of the City's position on proposed legislation through timely Subcommittee updates at City Council meetings and through the posting of City position statements on the City's website.

## **V. PROCESS**

- a. At the first meeting of the calendar year, the Subcommittee will review the Legislative Priorities listed in section III.a. and may decide, by consensus, to do any of the following:
  - 1. Recommend to the City Council that changes be made to the Legislative Priorities; or
  - 2. Direct staff to track specific bills related to any of the Legislative Priorities that meet the Guiding Principles.
- b. By the second meeting of the calendar year, staff will prepare a matrix of bills that fall within the Legislative Priorities and meet the Guiding Principles. This matrix shall include the following: the bill number, the author(s) of the bill, when the bill is next scheduled for hearing/action, a summary of what the bill proposes to do, and whether the bill is supported or opposed by the League, CASCC, or the City. Staff shall update this matrix as appropriate for Subcommittee consideration and action.
- c. The Subcommittee shall meet and discuss the bills included in the matrix and, upon consensus, may:
  - Direct staff to develop a position statement either opposing or supporting a specific bill (with or without amendments); or
  - Adopt a position statement authored by another public agency or an association that collaborates across local governments, i.e., CASCC or the Association of Bay Area Governments (ABAG).
- d. Any position statement drafted by staff at the direction of the Subcommittee shall outline the City's position and shall identify the potential impacts the bill can have on Campbell and those who live in, work in, own a business in, and visit the City.
- e. Staff will prepare the directed position statement for either the Mayor's or the Chair's signature, depending on their availability.
- f. Once signed, the position statements shall be submitted by staff via the established process of the federal, state, or regional body that is receiving

the statement. Additionally, members of the City Council shall receive a copy of the statement.

- g. At the conclusion of the legislative calendar year, staff will inform the City Council of any legislation that was signed into law and will impact City operations.
- h. City staff shall inform the City Council on the status of pending bills at least twice during the Legislative Session.

## **VI. RECUSAL & MEMBERSHIP IN OTHER ASSOCIATIONS**

- a. When a Subcommittee member recuses themselves from discussing or acting on a particular bill, the remaining Subcommittee member may consult with the alternate Subcommittee member on that, and only that, specific legislation for possible consensus and/or action.
- b. It is anticipated that the City's representative on other legislative committees or subcommittees, including CASCC's Legislative Subcommittee, will vote as a member of those respective committees and subcommittees on legislation brought before them. The City's representative on those committees and subcommittees is authorized to vote on all legislation brought before them if it meets the Legislative Priorities and Guiding Principles outlined in this policy, even if the Subcommittee has yet to act on the legislation.