

CITY OF CAMPBELL
REGULAR MEETING OF THE PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
January 7, 2026
MINUTES

The Regular Meeting of the Parks and Recreation Commission convened for its meeting on Wednesday, January 7, 2026, at 7:00pm, City Hall Council Chambers, 70 N 1st Street.

ROLL CALL

PRESENT: Frederick, Lee, Loffer, Malone, Teeter, Brenner
ABSENT: Sastri
STAFF: Lauren Merriman, Recreation Services Manager, Public Works Superintendent Ron Taormina, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Loffer/Teeter to approve the special meeting minutes for November 5, 2025.

AYES: Brenner, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

Presentations:

NONE

Oral Requests:

NONE

Unfinished Business:

NONE

New Business:

A. Introduction of new Commissioners

Natasha Bissell introduced the two new commissioners but only one was present. Missy Brenner introduced herself to the commission and the commissioners introduced themselves as well. Missy was given a warm welcome.

B. Election of Chair and Vice Chair

Commissioner Teeter nominated Commissioner Lee as Chair and Commissioner Malone as Vice Chair and there was a motion to approve those two positions.

MSC: Loffer/Teeter to approve that Commissioner Lee be Chair and Commissioner Malone be Vice Chair.

AYES: Brenner, Frederick, Lee, Loffer, Malone, Teeter

ABSTAIN: None

NOES: None

C. Annual Workplan

Natasha Bissell brought this item forward as it is a new calendar year. The goals from last year were brought up for discussion if they would be included in this year's workplan. Natasha also explained the difference between standing subcommittees and ad hoc committees since this year there will not be subcommittees as in previous years. In reviewing the definitions of these it is best practice to not have the three subcommittees and it is best to develop ad hoc committee as needed based on the 2026 workplan. Natasha proceeded with going over last year's goals as brought up in the report. The commissioners discussed the items and provided feedback, and this item will be returned next month for approval.

D. Valentine Fun Run

Lauren Council provided the commissioners with a PowerPoint presentation which is attached to these minutes for reference. She gave a brief background of the fun run events and provided data from previous years. It is a great event that welcomes many from all walks of life. This year the event will be Saturday, February 7, 2026, at Campbell Park. Lauren provided flyers with more information and encouraged registration, and she will send the link to the commissioners.

E. Skatepark Renovation Project Update

Lauren Merriman provided an update on the project. Signs will be going up at the end of the week to notify the closure of the skate park, and our Public Works department will begin first week of February to remove the big pieces. The City's website will be updated with any new information regarding this project. There was a question regarding auctioning the equipment and Ron responded that the vehicle auctioneers do not want to have liability for the pieces as they are heavy and in one big piece. Once the pieces are cut up into smaller pieces, they will be taken to a recycled place. Once the closure takes effect, there will be resources of local opportunities for places to go and skateboard.

F. Community Events (G1, WP4 & G3, WP1)

Lauren Merriman went over the events that were provided in the report included in the agenda.

G. John D Morgan Park Budd Restroom Project Update

Fred Ho provided an update to the project. He provided a brief background on the project for the new commissioners. Bids went out and received, and the contract was signed back in December 2025. Since it is a prefabricated building, it will take about 6-8 months for the building to be ready and brought to the site so there is a gap in the timeframe of when construction will begin. When the existing restroom building is demolished and construction begins with the new building, porta potties will be available and cleaned weekly.

Staff Reports:

A. Parks – Ron Taormina, Public Works Superintendent

- In early December, staff applied pre and post emergent to over 50 locations that included city parks, roadway medians and city owned common areas.
- Volunteers will perform a cleanup of the community gardens on Monday, January 19, 2026. It will be led by Bob Carlson and about 30 students. They will be cleaning up all the items that are left along the fence and in the walkways.

- Encampments were removed at 2 locations along the Los Gatos Creek Trail and 2 locations at Campbell Park. The process of how to clear up encampments was shared with the new commissioner.
- Mowing has been on standby due to excessive wet turf. Once the rain stops, they will proceed with mowing.
- Track rule signs will be replaced due to existing faded signs.

B. Recreation and Community Services Director – Lauren Merriman

- The Ainsley House is now closed until March. It will be tented on January 27 for termite mediation. Additionally, work will take place in early February to reinforce the roof.
- Heritage Theatre has a few more shows.
- Adult Center Lunar New Year event on February 27 from 5-7pm. Tickets
- Pool closure due to several leaks and balance of water chemistry.
- New Recreation Coordinator joined the Recreation Department on Monday, January 5.
- New fitness instructor has also joined, and a spin class has been implemented at lunchtime.
- Winter/spring classes have begun.

Good of the Game

Commissioner Teeter mentioned that the Fire House will be open during the Ainsley House closure. Commissioner Loffer mentioned the commissioner dinner was lovely and meant a lot to be recognized and also mentioned the Ainsley House decorations and tea how the staff did a beautiful job. Commissioner Frederick recognized the park staff for working hard and especially during the closure and storms.

Commissioner Malone was sad to see the Campbell Auto bear missing but it was shared that it is in the garage and is not missing.

Chair Lee adjourned the meeting at 8:27 pm.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary