

CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



SPECIAL MEETING OF THE CAMPBELL CITY COUNCIL

Thursday, February 24, 2022 – 8:30 a.m.

Campbell Community Center - Room Q80 – 1 W. Campbell Ave

NOTE: This Special meeting of the Campbell City Council was conducted pursuant to the Brown Act.

CALL TO ORDER

The City Council of the City of Campbell convened in session this special day of February 24, 2022.

ROLL CALL

Attendee Name	Title	Status
Paul Resnikoff	Mayor	Present
Anne Bybee	Vice Mayor	Present
Elizabeth 'Liz' Gibbons	Councilmember	Present
Susan M. Landry	Councilmember	Present
Sergio Lopez	Councilmember	Present

STAFF PRESENT:

Brian Loventhal, City Manager; Dusty Christopherson, City Clerk; Bill Seligmann, City Attorney; Rob Eastwood, Community Development Director; Will Fuentes, Finance Director; Cecil Lawson, Information Technology Manager; Jenny Le-Christensen, Human Resources Manager; Natasha Bissell, Recreation & Community Services Director; Gary Berg, Police Chief; Andrea Atkinson, Support Services Manager; and Dan Livingston, Captain.

PUBLIC COMMENT

Jim Sullivan, Campbell resident, spoke in support of new housing in Campbell and urged the City to allow the Uplift Family Services site to move forward with their development.

Sean Mendelson, Campbell resident, spoke of his concerns relating to climate change and urged the City to adopt a Climate Action Plan.

PRIORITY SETTING SESSION

1. **Develop Fiscal Year 2022-23 Citywide Priorities**

Recommended Action: That the City Council review Fiscal Year 2021-22 citywide priorities and receive updates on department workplans; and develop Fiscal Year 2022-23 citywide priorities.

City Manager Brian Loventhal introduced the matrix of adopted Fiscal Year (FY) 2022 Council priorities and updated the Council on the workplan items for the City Manager's Office including providing guidance and support to the General Plan process, keeping abreast of pending legislation and updating City ordinances as appropriate, and providing overall coordination and guidance on Measure O projects (Library and PD Building).

Police Chief Gary Berg reviewed the citywide priority activities for FY 2022 including Measure O as it relates to the PD Building noting the Department is working through the necessary furniture, fixtures, and equipment (FF&E) for the building and has identified additional funding opportunities for this purpose. Police Chief Berg noted that outside of the PD Building, the remaining top priorities for the department is recruiting and hiring and updated and increased technologies.

In response to inquiries, Chief Berg noted the current Fire Services Agreement with the Santa Clara County Fire Department runs through 2028, and as housing is built and there is an increase in population there could be impacts to this contract in the future. In addition, the Santa Clara County Fire Department also funds two police officers as arson investigators who are on-call when needed for those specialized services and funded by the County Fire Department but are City employees and are a resource for the Campbell Police Department as well. Chief Berg noted delays in delivery of the Bear Cat and other police vehicles ordered in 2021 due to staffing and supply chain issues with the vendors.

In response to inquiries relating to the citizen proposed consideration of a safe gun storage ordinance, Chief Berg stated that he has not seen statistics proving that such an ordinance would impact overall community safety. Chief Berg noted that in order to enforce such an ordinance an officer would need legal authority to be inside someone's home. There are current laws aimed at keeping guns away from children and felons. If an incident occurs, there are laws in place that would allow action if a gun was improperly stored.

In response to inquiries relating to ghost guns, Chief Berg clarified that a ghost gun is a firearm with no serial number that is untraceable. There has been an uptick in these types of weapons in recent years and there have been discussions in the law enforcement community about partnering to identify any potential sources of these weapons.

City Attorney Bill Seligmann reviewed the workplan items for the City Attorney's Office and noted that the bulk of the work remains outstanding as it is largely related to the General Plan and the Housing Element. The existing draft elements of the General Plan have been reviewed. Other workplan items for the City Attorney relating to Measure O have been completed including a review of the contract documents and draft construction documents although a final review will be needed. City Attorney Seligmann noted that a restructure of his worklist was completed for transparency to Council and clarity to Staff.

In response to inquiries, City Attorney Seligmann noted that additional resources may be requested in the upcoming Fiscal Year 2022-2023 Operating Budget in preparation for the work required to update the City's Zoning and Municipal Code relating to the Housing Element and recent State legislation relating to housing.

Councilmembers discussed their priorities for the City Attorney's Office including sole source contracting, proactivity to protect against lawsuits, and the necessary budget requests to complete the Ordinance Code amendments for new housing laws.

Public Works Director Todd Capurso noted the large number of workplan items associated with the Public Works Department and organized the report by funding source for clarity to the public. The Department has prioritized the Measure O projects, noting that the Library Building is ready for plan check review. Staff is currently in discussions relating to FF&E. Director Capurso noted the successful completion of the park facility renovations and additions and expressed the need to consider the strain the increase in population will put on the resources for the open spaces in the City. Director Capurso discussed the transportation concerns relating to an increase in population and the need to increase pedestrian and bicycle access across the City specifically noting the challenges around Highway 17.

In response to inquiries, Director Capurso noted that the Public Works Department invests approximately \$200,000 per year in improving sidewalks and ADA accessibility across the City, has a plan to continue this work into the future, and includes any necessary ADA improvements into all applicable public works projects.

In response to inquiries Director Capurso noted the discussion regarding the Hamilton/Lightrail overcrossing has begun with Valley Transportation Authority (VTA) but no viable solutions have been identified at this stage. Director Capurso stated the project to address maintenance on the overhangs at the Community Center are included in the FY 2021/22 budget and if the work is not completed by the end of this fiscal year, the funding will be carried into the FY 2022/23 budget.

Director Capurso discussed the staffing challenges in the Public Works Department noting that just about all neighboring jurisdictions are experiencing the same issues and that Staff may transfer funding from salary savings into contract services to address any work backlogs.

Councilmembers discussed their priorities for the Public Works Department including the need for an asset management plan, future open space needs/utilization, and sustainability.

Recreation & Community Services Director Natasha Bissell reported on operations of the Community Center noting that through COVID the Department's direction was to be less dependent on the General Fund and was required to reduce its workforce in August 2021. The demands to meet community expectations with less Staff was met with increased automation and contracting out work where possible. So far in FY 2021/22 the Department is

seeing an increase in revenue as residents continue to participate in more in-person offerings at the Community Center. The Department is currently recruiting for a Recreation Manager and an Adult Center Coordinator which will free up other Staff to continue to pursue the identified workplan goals. One major workplan goal of the Department is to complete the hazardous materials assessment of the Community Center and to address and mitigate any hardous materials at the facility.

In response to inquiries, Director Bissell noted that participation in 50+ activities continue to improve and outdoor children's activities have improved but youth classes/groups have not yet returned to pre-pandemic levels. The Heritage Theatre is on track to have a pre-pandemic season and work is currently underway to develop shows for the next season. Director Bissell noted the frequently changing requirements for large in person gatherings which require frequent staffing analyses and changes for each event.

In response to inquiries, Director Bissell noted that all of the private schools on the campus are now back to in-person settings and are renting the playgrounds and sports fields, but the large sporting groups continue to push out their seasons and are delayed in renting out the sports fields.

Community Development Director Rob Eastwood reviewed four main workplan items for the Department including the General Plan/Housing Element, ordinance code updates, housing programs, and operational/staffing changes. The General Plan/Housing Element work will continue through calendar year 2022, and internally Staff has begun discussions around future planning needs, open space, service level needs, transportation and infrastructure needs including strategies/fees to meet those needs. Director Eastwood discussed his wholistic approach to updating the City's Ordinance Code noting the consultant services needs and the coordination of the City Attorney's Office to meet this workplan item. Director Eastwood noted that Staff is reviewing the City's online permitting system and is working to enhance the City's online services with a goal of going entirely paperless.

In response to inquiries, Director Eastwood stated that with the mid-year budget modifications, the City approved additional help in Code Enforcement which will help to clear up any outstanding cases, but noted that code enforcements are complaint driven as is industry standard. The Department also gained an Administrative Analyst position which will help the Department to be more active in responding to Environmental Impact Reports (EIR) for projects that abut a City border. Director Eastwood noted that additional Code Enforcement tools and programs will come before Council this spring for consideration. Director Eastwood recommended Council consider implementing development impact fees which are seen as industry standard at this point.

In response to an inquiry to advance project applications in advance of the Zoning Code changes being made as part of the General Plan/Housing Element, Director Eastwood noted that there is a pathway for some projects to move forward with application reviews once the appropriate zoning designations are identified.

Councilmembers discussed their priorities for the Community Development Department including the need for objective standards, a climate action plan, population growth needs, impact fees, and housing programs.

Council recessed at 10:42 a.m. and reconvened at 11:00 a.m. with all members present.

Finance Director Will Fuentes noted that the work of the Department is very cyclical in nature, rotating from budgets to audits each year. Currently Staff is working on the FY 2022/23 Operating Budget and Capital Improvement Plan (CIP). Director Fuentes noted the upcoming Council agenda items relating to new revenue sources and reserve accounts and discussed the next round of Measure O bonds set for issuance in July. Director Fuentes noted the extensive work completed by Staff relating to improving long range projections.

In response to inquiries, Director Fuentes discussed the Business License Program and noted the updates and software improvements coming before Council for consideration. These updates will improve the City's online business license processes and allow for collection of business specific information to aid in outreach and analysis efforts.

In response to inquiries, Director Fuentes noted that Staff is looking to undertake a needs assessment of the city's financial software platforms and identify ways to enhance connectivity between the payroll/accounting/accounts payable/human resources/business license platforms.

City Clerk Dusty Christopherson reviewed the workplan items for the City Clerk's Office noting the implementation of the electronic filing system for the Statement of Economic Interests Form 700 and the Campaign Filing Statements, and the completion of the Redistricting process for the City with a final public hearing and ordinance adoption scheduled for March 1, 2022. City Clerk Christopherson discussed the remaining workplan items to implement an automated public records request system and to review and update the City's records retention schedule. These workplan items are expected to continue into FY 2022/23.

In response to an inquiry, City Clerk Christopherson discussed the outreach efforts relating to the Redistricting process and the challenges in reaching interested community members that are not connected to the City through the traditional mechanisms.

Councilmembers discussed their individual priorities relating to each Departmental area and confirmed consensus for the following four main priority areas:

1. Land Use/General Plan/Housing
2. Financial Stability
3. Measure O
4. Sustainability

There was no Council consensus to move forward with the requested gun safe ordinance.

ADJOURN

Mayor Resnikoff adjourned the meeting at 12:29 p.m.

APPROVED:

Paul Resnikoff, Mayor

ATTEST:

Dusty Christopherson, City Clerk