

**CITY OF CAMPBELL
PARKS & RECREATION COMMISSION
CAMPBELL, CALIFORNIA
March 2, 2022
MINUTES**

The Parks and Recreation Commission convened for its regular meeting on Wednesday, March 2, 2022, at 7:00 pm, Council Chambers.

ROLL CALL

PRESENT: Abraham, Doherty, Ishibashi, Mitchell, Teeter, Fidrych
ABSENT: Beitz
STAFF: Recreation and Community Services Director Natasha Bissell, Public Works Director Todd Capurso, Recording Secretary Rebekah Rodriguez

APPROVAL OF MINUTES:

MSC: Teeter/Ishibashi to approve the minutes of the regular meeting of the Parks and Recreation Commission of February 2, 2022.

AYES: Doherty, Ishibashi, Mitchell, Teeter, Fidrych

ABSTAIN: Abraham

NOES: None

Presentations:

NONE.

Oral Requests:

NONE.

Unfinished Business:

Commission Work Plan and Goals – Natasha Bissell, Recreation and Community Services Director, started the discussion by handing out a handout of what was discussed at the previous meeting. It showed all the items discussed for the Work Plan and what were discussed for the Goals. The first bullet was modified to read *Conduct annual review of CIP projects funded through Parkland Dedication Fund* and the second bullet was modified to reflect Campbell Park not John D Morgan Park Construction Project. Changes that were made under the Goals section for the first bullet which reads *Participate in long term planning and funding opportunities for pool and other facility needs at the Community Center.*

Chair Fidrych commented on the goals and would like to add something about art, and he would like to be the liaison to work with the Civic Improvement Commission to see if there is an interest for them or not. It was clarified that this item is already under the goals as bullet number 6 which reads *Collaboration with Civic Improvement Commission on potential public art projects in parks.* Chair Teeter asked if there are volunteer opportunities to do clean ups for the BPAC and Natasha clarified that this commission was for Bicycle and Pedestrian Access Commission, and it would be collaborating with them for future projects. Todd added that with normal times, more volunteer opportunities would be available but that is not the case now and for future volunteer opportunities, the best contact would be Bob Siudzinski.

Commissioner Ishibashi commented on the goal to hold a PRC meeting in a park that it would be beneficial to hold at a park that has been renovated to see how things are going on at the park. Todd

mentioned that holding a meeting at neighborhood parks would give the commissioner a good sense of utilization of the park. he suggested that holding a meeting at John D. Morgan Park this summer and then in a year from now it would be best to hold it at the Campbell Park. This would help the Commission see how successful the recent renovation projects were. He also mentioned that the last bullet under goals should say *Collaborate with BPAC to identify bicycle connections to all City parks*; Natasha changed the bullet to read *Hold a PRC meeting in 9-12 month after renovated park*.

New Business:

Campbell Park Renovation Update – Todd Capurso, Director of Public Works, began by mentioning how the bids initially came in too high but now the construction is underway at Campbell Park. There are temporary restrooms in place as well as hand-washing areas. The access to the creek trail is quite nice even with the closure of the play area and restrooms. There is parking restrictions during construction but there is still access to it. Completion is scheduled for October 2022 and there will be a park tour once things get going. Working hours are Monday through Friday 8am to 5pm for construction schedule.

Commissioner Ishibashi asked if there was closure signs up at the park stating why it is closed and for how long. Todd responded that he was not sure about signage but will find out.

Community Center Track Resurfacing Update – Ron Taormina, Acting Superintendent of Public Works, gave an update on the Community Center Track Resurfacing project. There was a mandatory pre-bid walk through on February 15 and only two contractors showed up. The bid was awarded to Beynon Sports Surfacing as they were the only contractor who submitted a bid. Track closure signs will be posted soon to notify the public it will be closed from 3/14 to 4/29 and there will be no access to the track or exercise equipment during the duration of construction.

Commissioner Mitchell asked if signs would be going up to notify the public and Ron responded that signs would be going up the next day notifying the public that it will be closed from 3/14 to 4/29.

Chair Fidrych asked what the actual amount was that came in versus what council approved. Ron responded that the bid came in at \$367,000 and the grant from CDBG is \$365,000.

Preview of Proposed Parks CIP – Todd Capurso, Director of Public Works, mentioned that at the next PRC meeting the Proposed Park CIP will be coming before them before going to Council for approval. The Campbell Park will be a FY22 project even though it was funded years before. FY23 Project will be the parking lot work at John D Morgan Park to reconfigure and gain capacity and to tighten up vehicle access - to be in line with the policy changes for the picnic areas. FY24 proposed Design of the John D Morgan Budd side restroom renovation project. The restroom capacity can be an issue at the park. Virginia Park Renovation will begin design in FY25 and construction in FY26. At John D Morgan on the Rincon side, there will be a building assessment to see if change of use should be evaluated for FY24. John D Morgan Rincon side playground renovation in FY26. The restrooms at John D Morgan Rincon side have been closed for a while due to an ADA accessibility issue but will reopen later this month. Items that will not be seen in Park Fund Dedication that are proposed to fund through other funds like the Community Center roof improvements, fire alarm improvements and improvement at the Heritage Theatre (boiler replacement). Pruneyard Creek Trail extension will be pursued as well using developer money.

Chair Fidrych commented that it is a hefty to do list and surprised that the budget has allowed for them since the last two weeks have been affected by COVID.

Committee Reports:

Parks and Creek Trail: Chair Teeter goes to Campbell Park at least three times a week and it is always busy. She had noticed a big homeless encampment. Edith Morley Park is very busy during the day with parents and kids. Commissioner Doherty was at John D Morgan and has noticed big trees have died and now there are big boulders in place to sit on as you watch games there. Jack Fischer Park also looks good. Virginia park is hit or miss where no one is there, or five to six families are there. Commissioner Ishibashi walks the community center and looks good. Chair Fidrych stopped at John D Morgan and had not been there since the playground renovation but looked good.

Trees: Chair Fidrych had nothing to report.

Special Events: Chair Mitchell had nothing to report but asked if Bunnies and Bonnets was going to occur this year, but Natasha responded that event will not be happening this year.

Staff Reports:

A. Parks – Acting Parks Supervisor Bob Siudzinski

- Sports Turf maintenance at the Community Center Main Sports Field is scheduled for this current week. Staff will be performing deep tine aeration, fertilizing, and applying gypsum. Also, there is a plan to spray for broadleaf weeds. All to improve the look and play of the fields.
- There are 3 new Park employees who are scheduled to begin on March 7.
- Parks is recruiting 2 park temps for the Spring and Summer season for weekend coverage and water truck operation.
- 90-day contract maintenance period for the new John D. Morgan Playground will end soon. Park staff will take over maintenance at that point.
- Keep America Beautiful (used to be known as Great American Litter Pick Up) event is in the early planning stages. The tentative date for KAB is May 14 and will have COVID appropriate protocols.
- Arbor Day scheduled for April 29, 2022, at Campbell Park and there will be replacing missing trees out there, particularly 7 trees near the basketball court.

Commissioner Ishibashi asked how many full-time employees are working in the Parks section and Bob responded that when fully staffed, there are nine employees.

Commissioner Teeter noticed the new trash and recycled receptacles along the trail.

Todd added that with staffing being a challenge, there has been a rash of retirement and in Parks there were 3 lead worker positions that all retired and now they are all filled with in-house promotions, and they are all highly qualified for the job. There is a pending retirement at the end of April and that will open another vacant position.

Chair Fidrych was impressed that Commissioner Teeter noticed the new receptacles since she does a lot of walking along the trail.

B. Recreation & Community Services –Recreation and Community Services Director Natasha Bissell

- Ainsley House will reopen on Friday, March 4.
- Wedding season will begin soon for the Ainsley House.
- Heritage Theatre had their final show last week - A Prince tribute which was a fantastic show that sold about 400 tickets.
- Picnic Policy modifications were approved by Council. The signs have been ordered and there will be transitioning of these spaces to be reservable for the summer.
- Summer Preview is now available online
 - Resident Registration begins Tuesday, March 15 at 9 am
 - Open Registration begins Wednesday, March 16 at 9 am
- Summer Recreation Swim will return this summer from Tuesday through Saturdays
 - Tues – Fri 2:15pm - 3:15pm \$2 per person or buy a summer pass for \$40
 - Saturdays 2:15pm - 4:15pm
 - Mondays will be reserved for 50+ population
- Fun Run tentative date is now April 30th
- Summer concerts - 4 starting 6/23/22
- Recreation Manager recruitment is currently open and closes this Friday. The Adult Center Coordinator will be posted on Monday, March 7th.

Chair Fidrych suggested to have a 45-minute swim time for 45+ with floaties to just relax; that got a chuckle from everyone.

Good of the Game

Commissioner Doherty has been a good week with no rain since the trees are budding.

Commissioner Mitchell was happy to see everyone in person.

Commissioner Abraham said that John D Morgan is there go to park and they will be celebrating her son's birthday there this coming weekend.

Meeting adjourned at 7:50 pm. The next regular meeting is scheduled for April 6, 2022.

Respectfully submitted:

Rebekah Rodriguez

Rebekah Rodriguez, Recording Secretary