

# CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



## REGULAR MEETING OF THE CAMPBELL CITY COUNCIL

Tuesday, June 3, 2025 7:00 p.m.

City Hall Council Chamber – 70 N. First Street

This City Council meeting was duly noticed pursuant to open meeting requirements of the Ralph M. Brown Act (G.C. Section 54956).

This meeting was recorded and can be viewed in its entirety at [www.campbellca.com/agendacenter](http://www.campbellca.com/agendacenter).

### CALL TO ORDER

The City Council of the City of Campbell convened this day in the regular meeting place, the City Hall Council Chamber, 70 N. First St., Campbell, California.

### ROLL CALL

Attendee Name	Title	Status
Anne Bybee	Councilmember	Present
Terry Hines	Councilmember	Present
Elliot Scozzola	Councilmember	Present
Dan Furtado	Vice Mayor	Present
Sergio Lopez	Mayor	Present

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Police Records Specialist Brenda Roush in recognition of her retirement with the Campbell Police Department.

Mayor Lopez presented a Certificate of Appreciation for leading the Pledge of Allegiance.

### SPECIAL PRESENTATIONS AND PROCLAMATIONS

There were no special presentations and proclamations.

### COMMUNICATIONS AND PETITIONS

There were no communications and petitions.

### ORAL REQUESTS

Bob Kass, former Public Works Director stated concerns with maintenance at the Community Center and requested that conditions be cleaned up.

Christina Ramos with PG&E introduced herself to the Council as the Senior Public Affairs representative and that she looks forward to sharing information related to their public safety programs.

## **COUNCIL ANNOUNCEMENTS**

Are you interested in getting more involved in the Campbell community? The City Clerk's Office is currently accepting applications for commissioners to serve on the Historic Preservation Board, Civic Improvement Commission, and Planning Commission.

This is an exciting opportunity to contribute to important decisions that impact our community. If you're interested in serving, contact the City Clerk's Office at [ClerksOffice@campbellca.gov](mailto:ClerksOffice@campbellca.gov) or 408-866-2117 for additional information. Applications close at 5:00p.m. on Friday, July 18, 2025, so don't miss your chance to make a difference!

Join the Campbell Veterans Memorial Foundation in honoring the men and women who have died while serving in the United States military on Monday, May 26 from 9:00a.m. to 10:00a.m. at the Orchard City Green located here at City Hall.

The summer edition of the Recreation Activity Guide is now available online, offering a variety of exciting programs for all ages! Whether you're looking for fun activities or planning a summer adventure at day camp, there's something for everyone. Space is available for summer day camps, which run from June 16 through August 8. For additional details about these programs, contact the Recreation Department at [daycamp@campbellca.gov](mailto:daycamp@campbellca.gov).

Join the incredible team of volunteers who bring upcoming productions at the Heritage Theatre to life! Volunteers contribute to various roles, including ticket taking, ushering, greeting guests, and more. Whether you love the arts, enjoy meeting new people, or simply want to give back to the community, there's a place for you! Volunteer applications and additional details about the Volunteer Program can be found online at [heritagetheatre.org](http://heritagetheatre.org).

Registration opens July 1 for Fall 2025 Adult Volleyball League. There are three divisions, beginner, intermediate and advanced. Ten weeks of play Wednesday nights between September 3 through November 12 at the Community Center Gym. For more information, please visit [campbellca.gov/recreation](http://campbellca.gov/recreation).

City offices will be closed for business Monday, May 26 in observance of Memorial Day. Police and emergency services will remain open.

## **CONSENT CALENDAR**

Mayor Lopez asked if anyone wished to remove an item from the Consent Calendar.

Items four, nine, fourteen and fifteen were pulled from Consent.

Vice Mayor Furtado commented on Item seven, thanking the staff of the Senior Nutrition Program at the Adult Center for the work they do in providing meals to seniors in the community.

Councilmember Hines commented on Item thirteen, thanking the DCBA representatives for the excellent work they are doing.

The Consent Calendar was considered as follows:

1. **Minutes of City Council Executive Session Meeting of May 20, 2025**

Recommended Action: Approve the executive session meeting minutes of May 20, 2025.

This action approves the executive session meeting minutes of May 20, 2025.

2. **Minutes of City Council Regular Meeting of May 20, 2025**

Recommended Action: Approve the regular meeting minutes of May 20, 2025.

This action approves the regular meeting minutes of May 20, 2025.

3. **Approving Bills and Claims**

Recommended Action: Approve the bills and claims in the amount of \$3,858,822.12.

This action approves the bills and claims in the amount of \$3,858,822.12 as follows: bills and claims checks dated May 5, 2025, in the amount of \$2,269,039.50; payroll checks dated May 8, 2025, in the amount of \$75,684.00; and bills and claims dated May 12, 2025, in the amount of \$1,514,098.62.

5. **Monthly Treasurer's Report (April 2025)**

Recommended Action: That the City Council review and accept the Monthly Treasurer's Report for the month ended April 30, 2025.

This action reviews and accepts the Monthly Treasurer's Report for the month ended April 30, 2025.

6. **Renewal of License Agreement with Campbell Pony Baseball League for Use of the Baseball Field, Concession Building, and Associated Areas at John D. Morgan Park (Resolution/Roll Call Vote)**

Recommended Action: That the City Council approve an addendum to renew the license agreement with Campbell Pony Baseball League for the use of the enclosed baseball field, concession building and associated areas at John D. Morgan Park for the period of July 1, 2025 - June 30, 2028 and authorize the City Manager to execute.

Resolution 13292 approves an addendum to renew the license agreement with Campbell Pony Baseball League for the use of the enclosed baseball field, concession building and associated areas at John D. Morgan Park for the period of July 1, 2025 - June 30, 2028 and authorizes the City Manager to execute.

7. **Resolution Approving the First Amendment to the Contract with the County of Santa Clara to Provide a Senior Nutrition Program for Fiscal Year 2025-26 and Authorizing the City Manager to Execute the First Amendment to the Contract (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution approving the First Amendment to the Contract with the County of Santa Clara for the provision of congregate meal services and providing funding for Campbell's Senior Nutrition Program for Fiscal Year 2025-26 and authorizing the City Manager to execute the First Amendment to the Contract.

Resolution 13293 approves the First Amendment to the Contract with the County of Santa Clara for the provision of congregate meal services and providing funding for Campbell's Senior Nutrition Program for Fiscal Year 2025-26 and authorizes the City Manager to execute the First Amendment to the Contract.

8. **Agreement with MoonChef, LLC to Provide Catered Meals for the Senior Nutrition Program for Fiscal Year 2025-26 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution approving an agreement and authorizing the City Manager to execute the agreement with MoonChef, LLC to provide catered meals for the Senior Nutrition Program during Fiscal Year 2025-26.

Resolution 13294 approves an agreement and authorizes the City Manager to execute the agreement with MoonChef, LLC to provide catered meals for the Senior Nutrition Program during Fiscal Year 2025-26.

10. **Preliminary Approval of Engineer's Report and Adoption of Resolution of Intention, Lighting and Landscaping District LLA-1, Fiscal Year (FY) 2025-26 and Set Time and Place for Public Hearing (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution preliminarily approving the Engineer's Report for the annual levy and collection of assessments for City of Campbell Lighting District LLA-1 for Fiscal Year 2025-26; and adopt a resolution declaring Council's intention to levy and collect assessments within the City of Campbell Lighting District LLA-1 for (FY) 2025-26 and setting forth the time and place for a required Public Hearing.

Resolution 13296 preliminarily approving the Engineer's Report for the annual levy and collection of assessments for City of Campbell Lighting District LLA-1 for Fiscal Year 2025-26.

Resolution 13297 declares Council's intention to levy and collect assessments within the City of Campbell Lighting District LLA-1 for (FY) 2025-26 and sets forth the time and place for a required Public Hearing.

11. **Excess Workers' Compensation Coverage Contract Extension (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution approving an extension of its current agreement with Midwest Employers' Casualty Company to provide excess worker's compensation liability coverage for Fiscal Year 2026 for the estimated annual premium amount of \$131,198 and authorizing the City Manager to execute any necessary documents or amendment related to the extension.

Resolution 13298 approves an extension of its current agreement with Midwest Employers' Casualty Company to provide excess worker's compensation liability coverage for Fiscal Year 2026 for the estimated annual premium amount of \$131,198 and authorizes the City Manager to execute any necessary documents or amendment related to the extension.

12. **Ordinance 2330 Adopting FY 2026 Business License Tax Rates (Ordinance/Roll Call Vote)**

Recommended Action: That the City Council take second reading to adopt Ordinance 2330 amending provisions of the Campbell Municipal Code to revise the business license tax rates, effective in Fiscal Year (FY) 2026.

Ordinance 2330 amends provisions of the Campbell Municipal Code to revise the business license tax rates, effective in Fiscal Year (FY) 2026.

13. **Downtown Special Event Permit - DCBA Campbell Classic Car Show (Resolution/Roll Call to Vote)**

Recommended Action: That the City Council adopt a Resolution approving (1) the issuance of a Downtown Special Event Permit (Permit) for the Downtown Campbell Business Association (DCBA)'s Campbell Classic Car Show (Car Show) 2025, subject to the findings and conditions of approval as described in the Resolution; and (2) the issuance of a Permit for the DCBA's Car Show in 2026 and 2027, subject to the DCBA's compliance with all applicable City policies and procedures and subject to the approval of the City Manager and Chief of Police.

Resolution 13301 approves the issuance of a Downtown Special Event Permit (Permit) for the Downtown Campbell Business Association (DCBA)'s Campbell Classic Car Show (Car Show) 2025, subject to the findings and conditions of approval as described in the Resolution; and (2) the issuance of a Permit for the DCBA's Car Show in 2026 and 2027, subject to the DCBA's compliance with all applicable City policies and procedures and subject to the approval of the City Manager and Chief of Police.

**M/S: Hines/Bybee - That the City Council approve the Consent Calendar, with the exception of Items four, nine, fourteen and fifteen. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hines
<b>SECONDER:</b>	Bybee
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

**ITEMS CONSIDERED SEPARATE FROM CONSENT**

**4. Monthly Investment Transactions Report (April 2025)**

Recommended Action: That the City Council review and accept the Monthly Investment Transactions Report for April 2025.

Vice Mayor Furtado asked about the monthly yield for funds deposited in the Bank of New York, which are managed by Chandler Investments.

City Manager Loventhal noted they would follow up with the Council and provide that amount. Moving forward, this information will be included in the Monthly Investment Transactions Report.

Mayor Lopez asked if anyone from the public had comments. There were no public comments.

**M/S: Furtado/Hines – That the City Council review and accept the Monthly Investment Transactions Report for April 2025. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Furtado
<b>SECONDER:</b>	Hines
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

**9. Approval of Transportation Development Act (TDA) Article 3 Grant Application for Fiscal Year 2025/26(Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt the attached resolution authorizing the Interim Public Works Director to submit a grant application to the Santa Clara Valley Transportation Authority (VTA) for \$52,056 in Transportation Development Act (TDA) Article 3 Guarantee Funds for the Campbell Bicycle and Pedestrian Project Fiscal Year (FY) 25/26.

Vice Mayor Furtado spoke about the grant application project concept #7 which related to Campbell PDA enhancements including bike and pedestrian improvements along Civic Center Drive, Orchard City Drive, and Campbell Avenue in the Historic Downtown. He stated concerns with the ability to install bike lanes on some of the narrow streets.

Interim Public Works Director Olay said the roads with will be evaluated for safety prior to installing any bike lanes or sharrows. She stated that all feasible projects are included as part of the grant application to obtain as much funding as possible. Any new projects will return to the City Council for approval.

Mayor Lopez asked if anyone from the public had comments. There were no public comments.

**M/S: Furtado/Hines – That the City Council adopt Resolution 13295 authorizing the Interim Public Works Director to submit a grant application to the Santa Clara Valley Transportation Authority (VTA) for \$52,056 in Transportation Development Act (TDA) Article 3 Guarantee Funds for the Campbell Bicycle and Pedestrian Project Fiscal Year (FY) 25/26. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Furtado
<b>SECONDER:</b>	Hines
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

14. **Commending Police Records Specialist Brenda Roush for Over 10 Years of Outstanding Service to the City of Campbell**  
Recommended Action: Adopt the attached Resolution commending Police Records Specialist Brenda Roush upon her retirement after over 10 years of outstanding service with the City of Campbell Police Department.

Mayor Lopez spoke of Brenda Roush’s dedication and valuable work she provided to the community and its residents.

Police Chief Berg commended Ms. Roush for her exemplary service to the Department. He noted that she will be receiving the Outstanding Duty Award at an upcoming Police Ceremony.

Records Specialist Roush thanked Police Chief Berg and the City Council for the recognition and support. She spoke about how lucky she was to be able to work with such amazing people that she will always see as her family.

The City Council each thanked Ms. Roush for her outstanding service to the Department and the City. They wished her well in her retirement.

Mayor Lopez asked if anyone from the public had comments. There were no public comments.

**M/S: Bybee/Hines – That the City Council adopt Resolution 13299 commending Police Records Specialist Brenda Roush upon her retirement after over 10 years of outstanding service with the City of Campbell Police Department. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bybee
<b>SECONDER:</b>	Hines
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

15. **Resolution Commending Sergeant Mark Cutler for 30 Years of Service to the City of Campbell (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution commending Sergeant Mark Cutler for his 30 Years of Service to the City of Campbell.

Mayor Lopez spoke of Sergeant Cutler’s achievements during his time with the Campbell Police Department.

Police Chief Berg spoke about the many years he served with Sergeant Cutler. He spoke of the amazing contributions he has made to the organization over the years.

Councilmembers congratulated Sergeant Cutler on his retirement and thanked him for the high level of service and leadership he brought to his position.

Mayor Lopez asked if anyone from the public had comments. There were no public comments.

**M/S: Furtado/Bybee – That the City Council adopt Resolution 13300 commending Sergeant Mark Cutler for his 30 Years of Service to the City of Campbell. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Furtado
<b>SECONDER:</b>	Bybee
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

**PUBLIC HEARINGS AND INTRODUCTION OF ORDINANCES**

16. **Introduction of Proposed Fiscal Year (FY) 2026 Operating Budget and 2026 - 2030 Five-Year Capital Improvement Plan (CIP)**

Recommended Action: That the City Council review the Proposed Fiscal Year (FY) 2026 Operating Budget and 2026-2030 Capital Improvement Plan (CIP) as presented; provide direction to staff to proceed with finalizing the budget; and establish June 17, 2025 as the date for a public hearing and adoption of the FY 2026 Operating Budget and CIP, as well as the Gann Appropriations Limit.

Now is the time and place for a public hearing to consider introduction of the Proposed Fiscal Year (FY) 2026 Operating Budget and 2026-2030 Capital Improvement Plan (CIP) as presented; provide direction to staff to proceed with finalizing the budget; and establish June 17, 2025 as the date for a public hearing and adoption of the FY 2026 Operating Budget and CIP, as well as the Gann Appropriations Limit.

City Manager Loventhal and Finance Director Fuentes presented a staff report dated June 3, 2025. Additional information was provided on corrective strategies to address the budget deficit; General Fund Financial Overview; General Fund Reserves; Long-Range Forecast; and the Capital Improvement Plan. (CIP)

Councilmember Bybee asked about the use of OPEB reserves.

City Manager Loventhal replied stating that prior to 2017 the OPEB fund was for retirees that have worked more than 17 years. Those benefit costs are now more predictable and will diminish over time to a zero balance.

Councilmembers voiced their concerns on using reserve funds.

Mayor Lopez opened the public hearing and asked if anyone wished to speak.

Mary Gloner, Interim Executive Director for CASSY thanked the Civic Improvement Commission and the City Council for their recommendation to support their social services subgrant request. The funding will go towards providing school based counseling and crisis intervention services for Campbell Union High School District students.

Michelle Schroder with Senior Adults Legal Assistance (SALA) thanked the Civic Improvement Commission and the City Council for approving their social services subgrant request. The funding will go towards providing free legal assistance to clients 60 and over.

Seeing no one else wishing to speak, Mayor Lopez closed the public hearing.

Vice Mayor Furtado thanked the two public speakers for attending. He noted the City Council has continually supported the social service subgrants as they lead to such excellent services being provided to the community

Councilmembers thanked staff for bringing forward a balanced budget. They stated concerns with future budgets and that staff should look at upcoming

challenges. This may mean looking at reductions in staffing and services to achieve more long-term cost savings.

**M/S: Lopez/Bybee – That the City Council review the Proposed Fiscal Year (FY) 2026 Operating Budget and 2026-2030 Capital Improvement Plan (CIP) as presented; provide direction to staff to proceed with finalizing the budget; and establish June 17, 2025 as the date for a public hearing and adoption of the FY 2026 Operating Budget and CIP, as well as the Gann Appropriations Limit. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lopez
<b>SECONDER:</b>	Bybee
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

## **NEW BUSINESS**

17. **Approval of Plans and Specifications, Authorization to Solicit Bids, Award and Approve Contract, and Other Associated Actions for the Hamilton Avenue Rehabilitation and Complete Street Project (23-BB) (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) approving the Plans and Specifications for the Hamilton Avenue Rehabilitation and Complete Streets Project (23-BB), 2) authorizing the solicitation of bids; 3) awarding and approving the subsequent construction contract to the lowest, responsive bidder, in an amount not to exceed \$12,772,800, plus a 10% contingency of \$1,277,200; 4) authorizing the City Manager to execute said contract as specified in Campbell Municipal Code Section 3.20.100; and 5) authorizing the City Engineer to negotiate and execute contract change orders up to and within the allocated construction contingency; 6) authorizing the Public Works Director to reject bids and rebid the project, should bids received have unamenable irregularities; 7) authorizing the Finance Director to perform associated budget adjustments; and 8) approving Cost Share Agreements with the County of Santa Clara and City of San Jose and authorizing the City Manager to enter into said agreements.

Interim Public Works Director Olay presented a staff report dated June 3, 2025.

Mayor Lopez asked if the Council had any questions on the staff presentation.

Councilmember Bybee asked how the traffic during construction will be handled. Interim Public Works Director Olay noted that staff will work with the contractor to minimize the impact to traffic as much as possible via lane closures and possible night work.

Following Council questions, Mayor Lopez asked if anyone from the public wished to speak.

Steve Saunders, Campbell resident stated support for the project, hopes it will stay on schedule and stated concerns with the HWY 17 overcrossing.

Mayor Lopez asked staff to continue their public outreach and to include social media channels. He encouraged staff to continue seeking grant funding opportunities and suggested grant funding opportunities through Valley Transportation Authority. (VTA)

After discussion, **M/S: Scozzola/Bybee – That the City Council adopt a Resolution 13302: 1) approving the Plans and Specifications for the Hamilton Avenue Rehabilitation and Complete Streets Project (23-BB), 2) authorizing the solicitation of bids; 3) awarding and approving the subsequent construction contract to the lowest, responsive bidder, in an amount not to exceed \$12,772,800, plus a 10% contingency of \$1,277,200; 4) authorizing the City Manager to execute said contract as specified in Campbell Municipal Code Section 3.20.100; and 5) authorizing the City Engineer to negotiate and execute contract change orders up to and within the allocated construction contingency; 6) authorizing the Public Works Director to reject bids and rebid the project, should bids received have unamenable irregularities; 7) authorizing the Finance Director to perform associated budget adjustments; and 8) approving Cost Share Agreements with the County of Santa Clara and City of San Jose and authorizing the City Manager to enter into said agreements. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Scozzola
<b>SECONDER:</b>	Bybee
<b>AYES:</b>	Bybee, Hines, Scozzola, Furtado, Lopez

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **COUNCIL COMMITTEE REPORTS**

### **18. Council Committee Reports**

Recommended Action: That the City Council report on activities from their committee assignments.

Councilmember Scozzola attended the Education Subcommittee meeting with Councilmember Bybee; the Memorial Day event held by the Veterans Memorial Foundation, with Senator Cortese and Congressman Liccardo in attendance; a meeting of the Campbell Museum & Ainsley House Foundation; a Silicon Valley Clean Energy (SVCE) event on 2025 Building Codes with Councilmember Hines and Mayor Lopez in attendance; and the Santa Clara County Firefighters ribbon cutting at their new Union Hall with all Councilmembers in attendance.

Councilmember Bybee attended the Public Works event at the Corp yard in recognition of Public Works Week.

Councilmember Hines highlighted the Economic Development Update provided by Economic Development Manager Denoto-Weinstein; attended a meeting of SVCE; the SCC Firefighters Ribbon Cutting; and the Community Center Cooling Center. He gave a shoutout to the Santa Clara County Fire Foundation and Local 1165 for their excellent program. Spoke of San Jose Vice Mayor Pam Foley hosting an event discussing a conversion of the Bristol Hotel for potential unhoused services.

Mayor Lopez attended a meeting of West Valley Mayors and Managers; and invited the public for his upcoming "Mayor Office Hours" on Tuesday June 10 11:00am -12:00pm in the Council Chambers with Chief Gary Berg also attending.

**ADJOURN**

Mayor Lopez adjourned the meeting at 8:58 PM.

APPROVED:

ATTEST:

\_\_\_\_\_  
Sergio Lopez, Mayor

\_\_\_\_\_  
Andrea Sanders, City Clerk