

# CITY COUNCIL MINUTES

City of Campbell, 70 N. First St., Campbell, California



## REGULAR MEETING OF THE CAMPBELL CITY COUNCIL

Monday, July 31, 2023 7:30 p.m.

City Hall Council Chamber – 70 N. First Street

This City Council meeting was duly noticed pursuant to open meeting requirements of the Ralph M. Brown Act (G.C. Section 54956).

This meeting was recorded and can be viewed in its entirety at [www.campbellca.gov/agendacenter](http://www.campbellca.gov/agendacenter).

### CALL TO ORDER

The City Council of the City of Campbell convened this day in the regular meeting place, the City Hall Council Chamber, 70 N. First St., Campbell, California.

### ROLL CALL

Attendee Name	Title	Status
Anne Bybee	Mayor	Present
Susan M. Landry	Vice Mayor	Present
Dan Furtado	Councilmember	Present
Sergio Lopez	Councilmember	Present
Elliot Scozzola	Councilmember	Present

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Mayor Landry.

### SPECIAL PRESENTATIONS AND PROCLAMATIONS

There were no special presentations and proclamations.

### COMMUNICATIONS AND PETITIONS

There were no communications and petitions.

### ORAL REQUESTS

Jeremy Blanchard, Campbell Property Tenant at 345 E. Campbell Ave., requested the City work with him on finding a resolution on his property issue. Mayor Bybee directed him to contact Code Enforcement.

Debbie Edwards, 345 E. Campbell Ave. Property Owner Representative, requested the City work with her on finding a resolution on their property lease issue. Mayor Bybee directed her to contact Code Enforcement.

## **COUNCIL ANNOUNCEMENTS**

I would like to take this opportunity to invite you to the annual State of the City Address. Please join me as I discuss the city's recent accomplishments, our resilience during and after COVID, and information on upcoming projects including Measure O. The State of the City address will be held at the Orchard City Banquet Hall on Wednesday, September 13. Doors open at 5:30 pm with the event beginning promptly at 6:00 pm. Please RSVP to [MayorStateOfTheCity@campbellca.gov](mailto:MayorStateOfTheCity@campbellca.gov) by Wednesday, September 6.

The City Clerk's office is accepting applications for the Planning Commission until 5:00 pm on Friday, August 11. To find out more about this position, or to apply, please contact the City Clerk's office at (408) 866-2117, or visit the city's website at [campbellca.gov](http://campbellca.gov)

The City of Campbell's summer concert series will wrap up on Thursday, August 3 with local rock band Maneck. Admission is free and will start at 6:30 pm on the Orchard City Green. Bring a lawn chair and enjoy the fun.

Make a difference in our community today, become a part of history, join the exciting team of volunteers at the Ainsley House. The Ainsley House is seeking volunteers for greeters and docents. For more information, please visit [campbellmuseums.com](http://campbellmuseums.com)

Back to School means sharing the road. As the school year begins, please remember to keep an eye out for young students who are walking or bicycling to school. Pay attention to school zones; avoid distractions, stay alert; take extra precaution when you're behind or approaching a school bus and be prepared for more traffic and for motorists making sudden stops. Help make our schools safe places to walk and bike.

## **CONSENT CALENDAR**

Mayor Bybee asked if anyone wished to remove an item from the Consent Calendar. Item 8 was removed from the Consent Calendar. The Consent Calendar was considered as follows:

1. **Minutes of City Council Executive Session Meeting of July 18, 2023**  
Recommended Action: Approve the executive session meeting minutes of July 18, 2023.  
This action approves the executive session meeting minutes of July 18, 2023.
2. **Minutes of City Council Regular Meeting of July 18, 2023**  
Recommended Action: Approve the regular meeting minutes of July 18, 2023.  
This action approves the regular meeting minutes of July 18, 2023.
3. **Approving Bills and Claims**

Recommended Action: Approve the bills and claims in the amount of \$1,018,359.39.

This action approves the Bills and Claims in the amount of \$1,018,359.39 as follows: Bills and Claims checks dated July 3, 2023, in the amount of \$350,513.19; Payroll checks dated July 6, 2023, in the amount of \$76,474.76; Bills and Claims checks dated July 7, 2023, in the amount of \$232,841.37; Bills and Claims checks dated July 10, 2023, in the amount of \$130,222.68; and Bills and Claims checks dated July 14, 2023, in the amount of \$228,307.39.

4. **Monthly Investment Transactions Report (June 2023)**

Recommended Action: That the City Council review and accept the Monthly Investment Transactions Report for June 2023.

This action reviews and accepts the Monthly Investment Transactions Report for June 2023.

5. **Authorization to Submit Vehicle Registration Fee (VRF) Intelligent Transportation Systems (ITS) Program Grant Application for Citywide ITS Enhancements Phase 2 Project (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: (1) Authorizing the Public Works Director to submit a Vehicle Registration Fee (VRF) Intelligent Transportation Systems (ITS) Program Grant Application to the Santa Clara Valley Transportation Authority (VTA) for the Citywide ITS Enhancements Phase 2 Project; and (2) Authorizing the City Manager to execute a funding agreement with the VTA for this project should the VTA award a VRF ITS Grant to the City.

Resolution 13023 Authorizes the Public Works Director to submit a Vehicle Registration Fee (VRF) Intelligent Transportation Systems (ITS) Program Grant Application to the Santa Clara Valley Transportation Authority (VTA) for the Citywide ITS Enhancements Phase 2 Project; and authorizes the City Manager to execute a funding agreement with the VTA for this project should the VTA award a VRF ITS Grant to the City.

6. **Resolution Authorizing the Emergency Repair of the Community Center Gas Utility Lines by Way of Equipment and Labor Services Provided by Burr Plumbing, in the Amount of \$122,177.30, and Dispensing with Formal Bidding Procedures as Specified in Campbell Municipal Code (CMC) § 3.20.050, and Section 3.20.030(3), for Emergency Situations Threatening the Health, Safety or Welfare of the Public that Necessitates the Dispensation of Formal Bidding Procedures; and Authorizing a Budget Adjustment in the Amount of \$122,177.30 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) authorizing the emergency repair of the Community Center gas utility lines by way of equipment and labor services provided by Burr Plumbing in the total amount of \$122,177.30; 2) dispensing with formal bidding procedures as specified in Campbell Municipal Code (CMC) § 3.20.050, and Section 3.20.030(3), for emergency situations threatening the health, safety or welfare of the public that necessitates the dispensation of

formal bidding procedures; and 3) authorizing a budget adjustment in the amount of \$122,177.30 for this purpose.

Resolution 13025 authorizes the emergency repair of the Community Center gas utility lines by way of equipment and labor services provided by Burr Plumbing in the total amount of \$122,177.30; and dispenses with formal bidding procedures as specified in Campbell Municipal Code (CMC) § 3.20.050, and Section 3.20.030(3), for emergency situations threatening the health, safety or welfare of the public that necessitates the dispensation of formal bidding procedures; and authorizes a budget adjustment in the amount of \$122,177.30 for this purpose.

7. **Resolution Approving an Agreement with Pacific Gas and Electric (PG&E) to Provide Equipment and Labor Services, in an Amount Not to Exceed \$97,341.95, for the Relocation of Electrical Service Connections for the Measure O – Library Renovations Project (No. 23-SS); and Authorization for the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100 (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution: 1) approving an agreement with Pacific Gas and Electric (PG&E) to provide equipment and labor services, in an amount not to exceed \$97,341.95, for the relocation of electrical service connections for the Measure O - Library Renovations Project (No. 23-SS), and 2) authorizing the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

Resolution 13026 approves an agreement with Pacific Gas and Electric (PG&E) to provide equipment and labor services, in an amount not to exceed \$97,341.95, for the relocation of electrical service connections for the Measure O - Library Renovations Project (No. 23-SS), and 2) authorizing the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100.

**M/S: Landry/Lopez - That the City Council approve the Consent Calendar with the exception of item 8. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Landry
<b>SECONDER:</b>	Lopez
<b>AYES:</b>	Bybee, Landry, Furtado, Lopez, Scozzola

**ITEMS CONSIDERED SEPARATE FROM CONSENT**

8. **Contract Crossing Guard Services to All City Management Services (ACMS) (Resolution Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution approving the agreements, determining that it is in the best interest of the public to dispense with the formal bidding requirements pursuant to Campbell Municipal Code Section 3.20.030(8), authorizing the City Manager to enter into a 1-year agreement with All City Management Services Inc. for Crossing Guard Services in a total amount not-

to-exceed \$235,516 for Fiscal Year 2023-24, and authorizing the City Manager to enter into cost sharing agreements with the Campbell Unified School District and the Moreland School District.

Councilmembers expressed appreciation to staff for the collaboration between the City and the school districts and expressed support for the crossing guard program.

**M/S: Landry/Lopez - That the City Council adopt Resolution 13026 approving the agreements, determining that it is in the best interest of the public to dispense with the formal bidding requirements pursuant to Campbell Municipal Code Section 3.20.030(8), authorizing the City Manager to enter into a 1-year agreement with All City Management Services Inc. for Crossing Guard Services in a total amount not-to-exceed \$235,516 for Fiscal Year 2023-24, and authorizing the City Manager to enter into cost sharing agreements with the Campbell Unified School District and the Moreland School District including the Desk Item. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Landry
<b>SECONDER:</b>	Lopez
<b>AYES:</b>	Bybee, Landry, Furtado, Lopez, Scozzola

## **PUBLIC HEARINGS AND INTRODUCTION OF ORDINANCES**

There were no Public Hearings and Introduction of Ordinances.

## **NEW BUSINESS**

### **9. Police Department Duty Pistol and Related Equipment Purchase (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution authorizing the purchase of new duty pistols and accessories from Adamson Police Products and dispensing with formal bidding requirements pursuant to Campbell Municipal Code Section 3.20.030.

Captain Livingston presented a staff report dated July 31, 2023.

Following Council Questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

**M/S: Furtado/Lopez – That the City Council adopt Resolution 13027 authorizing the purchase of new duty pistols and accessories from Adamson Police Products and dispensing with formal bidding requirements pursuant to Campbell Municipal Code Section 3.20.030. The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Furtado
<b>SECONDER:</b>	Lopez
<b>AYES:</b>	Bybee, Landry, Furtado, Lopez, Scozzola

10. **Amendment to the Classification and Salary Plan – Housing Manager and Temporary Limited Term – Project Manager (Police Training Coordinator) (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a resolution amending the Classification and Salary Plan to include the two new classifications for Housing Manager and Temporary Limited Term - Project Manager (Police Training Coordinator).

Human Resources Manager Le-Christensen presented a staff report dated July 31, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

**M/S: Landry/Lopez – That the City Council adopt Resolution 13028 amending the Classification and Salary Plan to include the two new classifications for Housing Manager and Temporary Limited Term - Project Manager (Police Training Coordinator). The motion was adopted by the following roll call vote:**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Landry
<b>SECONDER:</b>	Lopez
<b>AYES:</b>	Bybee, Landry, Furtado, Lopez, Scozzola

11. **Reclassify Finance Manager to Assistant Finance Director (Resolution/Roll Call Vote)**

Recommended Action: That the City Council adopt a Resolution reclassifying the Finance Manager classification to a Assistant Finance Director Classification and adding the salary ranges for the job classification of Assistant Finance Director to the City's Salary Schedule.

Human Resources Manager Le-Christensen presented a staff report dated July 31, 2023.

Following Council questions, Mayor Bybee asked if anyone from the public wished to speak. There were no public comments.

Councilmember Lopez expressed appreciation for the competitive approach.

**M/S: Furtado/Scozzola – That the City Council adopt Resolution 13029 reclassifying the Finance Manager classification to a Assistant Finance Director Classification and adding the salary ranges for the job classification**

of Assistant Finance Director to the City's Salary Schedule. The motion was adopted by the following roll call vote:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Furtado
<b>SECONDER:</b>	Scozzola
<b>AYES:</b>	Bybee, Landry, Furtado, Lopez, Scozzola

**UNFINISHED BUSINESS**

There was no unfinished business.

**COUNCIL COMMITTEE REPORTS**

12. **Council Committee Reports**

Recommended Action: That the City Council report on activities from their committee assignments.

Councilmember Furtado attended the annual employee recognition lunch for West Valley Sanitation District; attended the Silicon Valley Interoperability Authority (SVRIA); thanked Natasha Bissell, Recreation Community Services Director and her staff, for their efforts and promotion of National Parks and Recreation month.

Vice Mayor Landry attended a Campbell Chamber of Commerce ribbon cutting event to welcome new businesses; attended the Economic Development Subcommittee meeting; will attend Education Subcommittee meeting; and will attend the Santa Clara Valley Water District tour of their water purification system.

Councilmember Lopez attended the Economic Development Subcommittee meeting; expressed appreciation for the City Council Executive Team Retreat; recognized Santa Clara Valley Transportation Authority's efforts with the Taylor Swift concert event.

Councilmember Scozzola attended the Historical Museum and Ainsley House Foundation Committee meeting; encouraged everyone to attend a Summer Concert event and that proceeds from food and beverage purchases go to the Campbell Historical Museum and Ainsley House Foundation.

Mayor Bybee thanked the Executive Team for participating in the retreat; attended the opening ceremony for Relay for Life event at the Campbell Community Center.



**ADJOURN**

Mayor Bybee adjourned the meeting at 8:05pm.

APPROVED:

ATTEST:

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Anne Bybee, Mayor

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Kristen Epolite, Deputy City Clerk