



*City
Council
Report*

Item: 16
Category: OLD BUSINESS
Meeting Date: July 7, 2020

TITLE: Measure O - New Police Operations Building and Campbell Library Improvements Kickoff Meetings and Project Updates

RECOMMENDED ACTION

That the City Council conduct project kickoff meetings with design consultants, LPA, Inc. and Jayson Architecture, for the Measure O - New Police Operations Building and Campbell Library Improvements; consider project related questions herein to provide guidance and feedback; and receive project documents and updates from staff.

BACKGROUND

At the May 19 Council Meeting for the design contract awards for the Measure O - New Police Operations Building (POB) and Campbell Library Improvements, the Mayor clarified that project kickoff meetings would be held with the City Council. In June, design contracts were subsequently executed with LPA, Inc. for the Police project and with Jayson Architecture for the Library project. The Measure O - Police and Library Kickoff Meetings with Council is scheduled for the July 7 City Council Meeting. Project members from LPA and Jayson Architecture will attend. Items to be discussed are outlined herein, as well as project related matters that require Council guidance and feedback.

As part of this report, staff is providing information and updates for Measure O as previously requested by Council. The documents and updates are related to the project schedules, and budget. In addition, staff is also providing additional information regarding the CEQA process and timing for the Measure O Program. Staff is also seeking feedback from Council on how staff should proceed with the environmental services.

DISCUSSION

Design contracts with LPA and Jayson Architecture were fully executed by early June 2020. Staff and Jayson Architecture met with the Santa Clara County Library District (SCCLD) staff on June 11 to introduce the project team and primary staff contacts. Additionally, Jayson Architecture and their sub-consultants conducted site investigations at the Library on June 26 and programming studies started on June 30 with SCCLD staff.

On June 23, 2020, staff and the design team met with the Campbell Police Department (CPD) also to introduce the project team and primary staff contacts. LPA with MWL Architects reviewed the programming questionnaires to be distributed to Police staff in preparation for the programming and space needs interviews for the New POB. The consultant also suggested involving the cost estimator early during the program and space needs validations to check feasibilities.

MEASURE O POLICE AND LIBRARY KICKOFF MEETINGS

Staff is aware that one Council Member will need to be recused for the Police project discussion. Therefore, staff suggests conducting the kickoff meeting discussions with Jayson Architecture first for the Library project, to be followed by discussions with LPA for the Police project, and then discussions regarding the project as a whole.

For each project, staff and the design team are hoping to have open discussions with the Council regarding the project scope of services, design process, public engagement, schedule/touchpoints with Council, and budgets. That will be followed by each corresponding project team seeking Council's guidance and feedback related to the following matters to proceed expeditiously with the design services and produce deliverables meeting Council expectations:

1. Council's Project Goals/Priorities/Expectations.

Staff and the design consultants would like to hear Council's top goals and priorities for the project and any expectations for the design process and desired outcomes.

2. Does Council have any desires or concerns regarding site planning and design approaches for the project?

Staff and the design consultants would like to hear if there are any specific site and building issues from Council that should be addressed. Such issues can be related to the aesthetics and architecture of the buildings relative to the surrounding context, impacts to neighboring communities, budget, schedule, etc.

3. Would the City Council consider waiving Planning and Building Permit fees for the Measure O project?

To apply as much of the Measure O funding to the physical improvements of the building, staff would like to hear Council feedback on potentially waiving the City's Planning Application fees for the Measure O projects including for CEQA mitigated negative declaration, Planned Development Permit, Pre-application Review, Site and Architecture Review, etc. (estimated at \$25,000 for the Library and \$35,000 for the Police building), and Building Permit fees (estimated at \$250,000 for the Library and \$380,000 for the Police). For the Building Permit fees, if a decision is later made to utilize third-party plan checkers and

inspectors-of-record due to staffing levels and to reduce liabilities for the City, those costs would be paid directly by the Measure O proceeds.

4. Guidance on how to proceed with the CEQA environmental process.

Staff is seeking Council's guidance and feedback on how to proceed with the professional environmental services for Measure O projects. The CEQA timing sequences are presented in this report under the *Measure O Project Documents and Updates*. If the issuance of the Request for Proposals (RFP) for the environmental services is postponed beyond August 2020, there will be impacts to the project schedule. At this time, staff is proposing to return to Council on August 18 for an authorization to issue an RFP or as otherwise directed by Council.

Staff and the design consultants will incorporate the feedback received from Council, finalize Work Plans, refine Cost/Budget Plans and schedules, validate program and space needs, and develop workable concept design options for Council's consideration by the fall of 2020. Before presenting the concept options to Council, staff will reach out to project stakeholders, public, and the Civic Improvement Commission as necessary to gather feedback to report back to Council. Staff anticipates that the City Council will be asked to select one preferred concept design option for each of the Police and Library projects so that design teams can proceed developing Schematic Design Documents, which would set the scope and parameter of building designs moving forward to Design Development and Construction or Bridging Documents.

MEASURE O PROJECT DOCUMENTS AND UPDATES

At the May 19 Council Meeting, Council expressed a desire to review details related to the Measure O project schedules, budget, and cash flow/expenditure schedule. Staff is providing a summary of the information to Council in this report. Additional details can be found in the attachments.

Schedules:

The following tables show the overall project schedules in summary form, with dates for significant milestones:

| Police Project Milestones | Anticipated Completion |
|--|-------------------------------|
| Start Design Services | June 2020 |
| Confirm Program and Space Needs | Summer 2020 |
| Site Planning/Analysis and Site Selection | Late 2020 |
| Concept Designs (<i>Council Meeting</i>) | Late 2020 |
| Schematic Design (15% Design) – (<i>Council Meeting</i>) | Spring 2021 |
| Environmental Studies | Summer 2021 |
| Design Development (30% Design) – (<i>Council Meeting</i>) | Summer 2021 |
| Design-Bid-Build | |
| Construction Documents (<i>Council Meeting</i>) | Early 2022 |

| | |
|---|-------------|
| Bid and Award (<i>Council Meeting</i>) | Spring 2022 |
| Start Construction | Summer 2022 |
| Construction Completion | Early 2024 |
| Design-Build (if authorized) | |
| Bridging Documents (<i>Council Meeting</i>) | Fall 2021 |
| Pre-qualify and hire DB Entity (<i>Council Meeting</i>) | Late 2021 |
| Construction Documents and Permits | Summer 2022 |
| Start Construction | Summer 2022 |
| Construction Completion | Early 2024 |

| Library Project Milestones | Anticipated Completion |
|--|------------------------|
| Start Design Services | June 2020 |
| Confirm Program and Space Needs | Summer 2020 |
| Concept Designs (<i>Council Meeting</i>) | Late 2020 |
| Schematic Design (20% Design) – (<i>Council Meeting</i>) | Spring 2021 |
| Design Development (40% Design) – (<i>Council Meeting</i>) | Summer 2021 |
| Construction Documents – (<i>Council Meeting</i>) | Late 2021 |
| Bid and Award – (<i>Council Meeting</i>) | Early 2022 |
| Start Construction | Spring 2022 |
| Construction Completion | Late 2023 |

The current schedules call for the Library to be completed by late 2023 with the Police Building being completed in early 2024. This is under the assumption that the environmental services RFP can be issued by August 2020. If the issuance of the RFP is postponed beyond August 2020, the onboarding of an environmental consultant may not happen by 2020 resulting in delays to currently anticipated schedule for the environmental declaration needed to start the preparation of Construction or Bridging Documents. Additional details can be found in the Gantt charts for each project – **Attachments A, B, and C**. Project schedules will be further refined and updated with input from the design consultants.

Budget:

As reported to Council on February 4 and May 19, 2020, the overall Measure O Budget Strategy is outlined here:

\$50M Measure O Budget:

- \$20M Police Budget for design, permits, construction, and construction contingency.
- \$20M Library Budget for design, permits, temporary facility, construction, and construction contingency.
- \$10M – Project and construction management, shared studies, shared improvements, new police site improvements, improvements to existing police facility, and overall general contingency.

A further detailed breakdown of the budget is as follows (*with minor updates*):

\$20M - Library Budget:

- \$1.7M - Design Services
- \$1.5M - Temporary Library (for 7,000 to 10,000 square foot space)
- \$300K - *Permit Fees and Pre-construction items*
- \$200K - Special Inspection
- \$14.8M - *Construction*
- \$1.5M - Construction contingency

\$20M – Police Budget:

- \$1M - 30% Design Services
- \$1.3M - Complete Design Services to construction (assuming Design-Bid-Build)
- \$500K - Permit Fees and Pre-construction items
- \$300K - Special Inspection
- \$15.4M - Building Construction
- \$1.5M - Construction contingency

\$10M Shared Budget:

- \$3M – Project and Construction Management
- \$200K – Shared studies
- \$1M – *Shared site improvements*
- \$2M - Police Site Improvements
- \$2.5M – For Existing Police Facility Improvements (tentative)
- \$1.3M – General contingency

The costs for furniture, fixtures, and equipment (FF&E) for the Library will be covered by SCCLD, while FF&E costs for the new POB will need to be funded by the City separately from Measure O. The FF&E needs for the Police will be assessed during the programming phase. The current funding estimate for FF&E for the new POB is estimated at \$3.0 million. A detailed cost estimate for the FF&E will be prepared during the Schematic Design phase. Potential funding options for FF&E will be developed and analyzed by staff and discussed with Council for consideration in calendar years 2021 and 2022 before spending is first anticipated to occur in the second quarter (2Q) of Fiscal Year (FY) 2022-23.

A more detailed breakdown of the overall budget for Measure O is provided in **Attachment D**. The breakdown will further be refined as staff develops the Cost/Budget Plan with design consultants. The final Budget Plan is planned to be presented to the City Council for consideration and approval during the Schematic Design approvals.

Cash

Flow/Expenditures:

The proposed Measure O cash flow schedule is included as **Attachment E**. The cash flow schedule is also being shared with the City's financial advisor, NHA. From the cash flow schedule and other financial impact analysis, the timing and amounts of Measure O general obligation bond sales will be determined. With recommendations from NHA, staff is analyzing the scenario with two rounds of bond sales. The first round of sale is planned for August 2020 pending Council approval. Staff is planning to return to Council on July 21 with more specifics and seek Council approval for the FY 2020-21 property tax levy and the first round of Measure O bond issuance.

CEQA Process and Schedule:

The environmental review process is critical to the project timelines. In most development projects, the environmental declaration would be made prior to starting on Construction or Bridging Documents. For the Measure O Program, staff anticipates needing an Initial Study and Mitigated Negative Declaration (IS/MND) at minimum, which can take at least six to twelve months to complete, depending on findings and the public review process. Per the anticipated project timelines, staff is aiming to complete Design Development Documents and IS/MND by summer 2021 to start preparing Construction or Bridging Documents.

At the May 19 Council Meeting, some members of the Council stated that more detailed scope and design would be needed to solicit project specific environmental services proposals from consultants. If staff is directed to wait until the approval of the Police and Library concept designs to issue the RFP for environmental services, the RFP would be issued late 2020 or early 2021. That means the environmental consultant would be onboarded in spring 2021, IS/MND completed by late 2021, construction documents finalized by summer 2022, and construction start no earlier than fall 2022 for both Police and Library projects. Staff would need to adjust the current project timelines accordingly.

As stated at the May 19 Council Meeting, CEQA Guidelines Section 15004 (a)(1) states, "with public projects, at the earliest feasible time, project sponsors shall incorporate environmental considerations into project conceptualization, design, and planning. CEQA compliance should be completed prior to acquisition of a site for a public project." For measure bond programs or projects, the environmental studies are often initiated at program defining stages to disclose the potential impacts early in the program.

If the responsible agency is confident that no design changes would be necessary due to environmental impact findings and mitigations required, the agency may take the risk of starting the Construction or Bridging Documents before completing the environmental studies and declaration. The risk is associated with having to make significant changes to the Construction or Bridging Documents if mandated through the CEQA process, which can result in project delays and additional costs.

The CEQA process for the Measure O projects would need to be considered and reviewed as a whole program. The Measure O Police and Library projects cannot be

analyzed separately or “piecemealed” for environmental impacts per the CEQA Guidelines.

Staff is proposing to return to Council on August 18 to seek approval on the issuance of the RFP for the professional environmental services or as otherwise directed by the City Council. If the RFP process is postponed beyond August, staff would need to revise the project schedules to reflect delays to the overall schedules.

FISCAL IMPACT

At the May 19 Council Meeting, the City Council approved the FY 2019-20 Measure O Fund budget appropriations for the Police and Library Design Services. Unexpended appropriations will be carryforward into FY 2020-21. In FY 2020-21, the Measure O Fund will temporarily have a negative balance until the fund is made positive with anticipated bond proceeds. The City is able to absorb this temporary negative balance since it pools together cash within its investment portfolio. Staff is targeting August 2020 for the first round of Measure O general obligation bond sales, at which time it will replenish the Measure O Fund cash assets and fully offset the temporary negative balance.

Prepared by:



WooJae Kim, Senior Project Manager

Reviewed by:



Todd Capurso, Director of Public Works

Approved by:

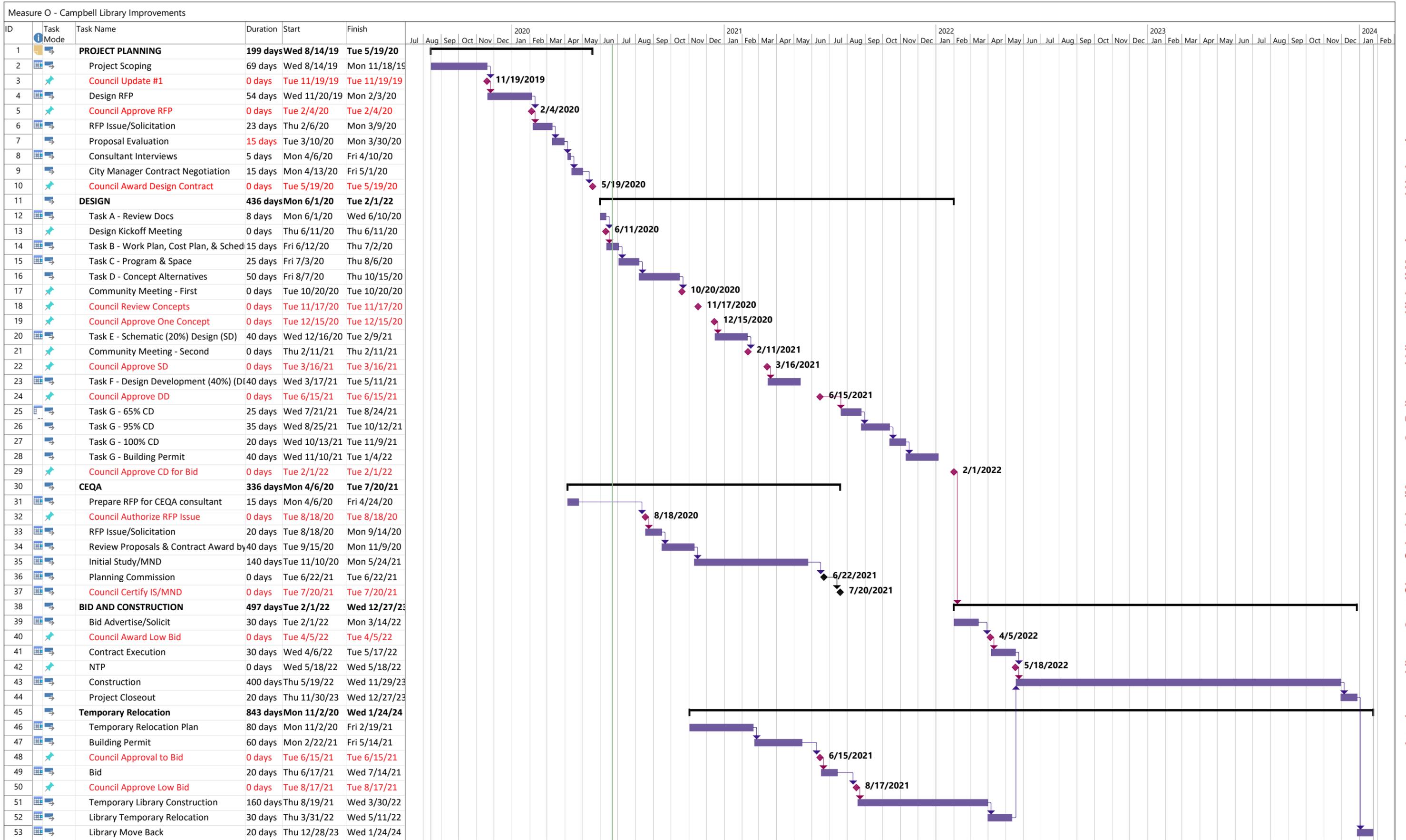


Brian Loventhal, City Manager

Attachment:

- a. Library Gantt Chart Schedule

- b. Police Design-Bid-Build Gantt Chart Schedule
- c. Police Design-Build Gantt Chart Schedule
- d. Measure O Budget Tracking
- e. Cash Flow Schedule

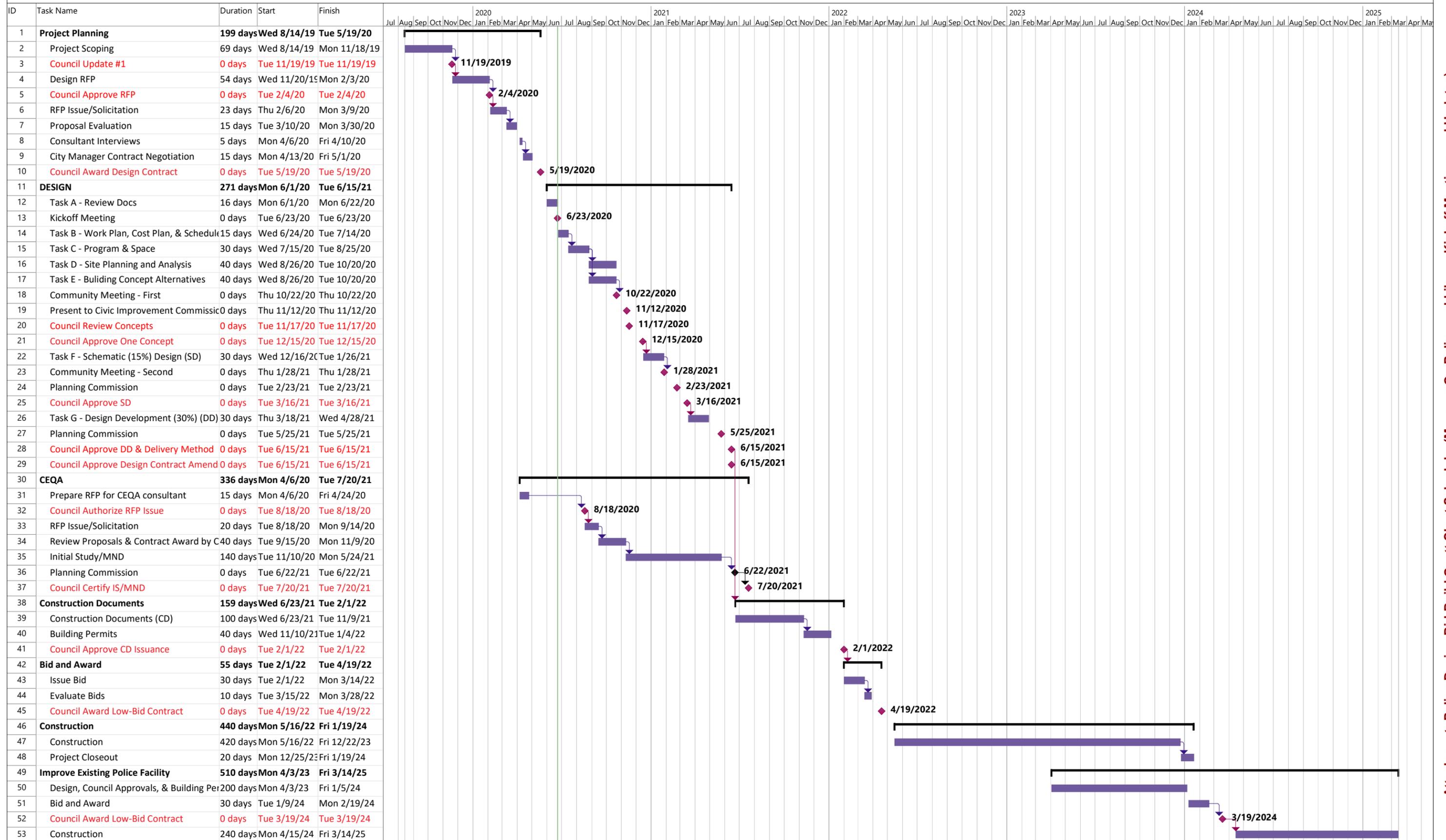


Last updated on Mon 6/22/20

Printed on Mon 6/22/20

Attachment: Library Gantt Chart Schedule (Measure O - Police and Library Kickoff Meetings and Updates)

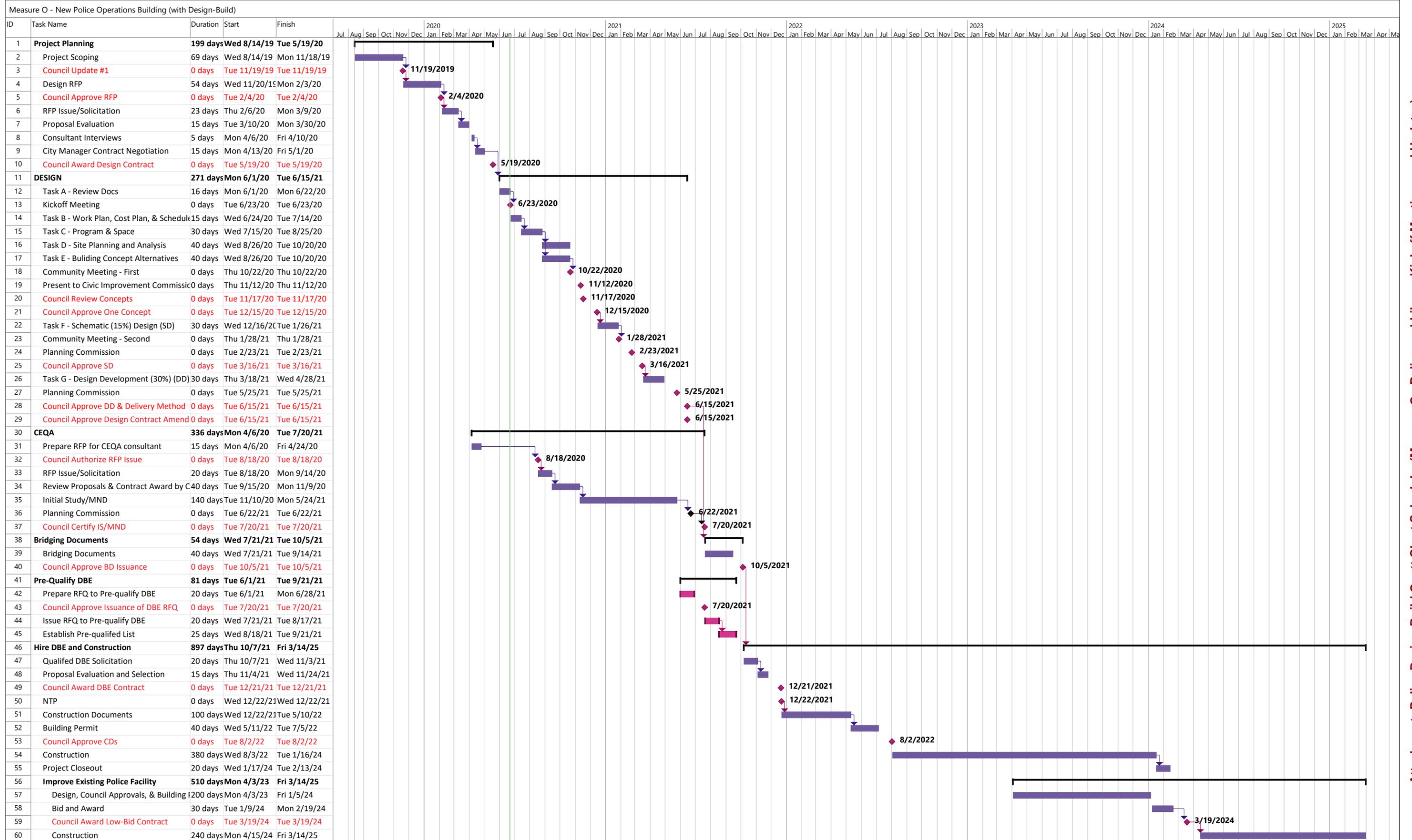
Measure O - New Police Operations Building (with Design-Bid-Build)



Last updated on Tue 6/23/20

Printed on Tue 6/23/20

Attachment: Police Design-Bid-Build Gantt Chart Schedule (Measure O - Police and Library Kickoff Meetings and Updates)



Attachment: Police Design-Build Gantt Chart Schedule (Measure O - Police and Library Kickoff Meetings and Updates)

**Project Budget Estimate and Tracking for
Measure O Projects**

Original Prepared by: WK
Date: 6/29/2020

| Description | Org. | Account | Budget/ Estimates | Budget Modification | Current Project Budget | % of Budget | SHARED COSTS | | | CAMPBELL LIBRARY | | | POLICE | | | Total Project to Date Expenditure | % of Budget Expended | % of Time Expended |
|---|------|---------|----------------------|------------------------|---------------------------|----------------|--------------------|-----------------------------|--------------------|--------------------|-----------------------------|--------------------|--------------------|-----------------------------|--------------------|---|----------------------------|-----------------------|
| | | | | | | | Project Approp. | Fund to Date Expenditure | Funds Remaining | Project Approp. | Fund to Date Expenditure | Funds Remaining | Project Approp. | Fund to Date Expenditure | Funds Remaining | | | |
| FUND SOURCES AMOUNT | | | | | | | | | | | | | | | | | | |
| Measure O | | | \$ 50,000,000 | | \$ 50,000,000 | | \$ 10,000,000 | | | \$ 20,000,000 | | | \$ 20,000,000 | | | | | |
| Police FF&E Funding | | | \$ 3,000,000 | | \$ - | | | | | | | | | | | | | |
| SCCLD Contribution | | | \$ - | | \$ - | | | | | | | | | | | | | |
| DESIGN & ENGINEERING | | | | | | | | | | | | | | | | | | |
| Design Consultants | | | \$ 4,004,210 | | \$ 4,004,210 | 8.0% | | | | \$ 1,704,210 | | \$ 1,704,210 | \$ 2,300,000 | | \$ 2,300,000 | \$ 0 | | |
| Contingency | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| CEQA Consultant | | | \$ 150,000 | | \$ 150,000 | 0.3% | \$ 150,000 | | \$ 150,000 | | | | | | | \$ 0 | | |
| Topography Survey | | | \$ 35,115 | | \$ 35,115 | 0.1% | \$ 35,115 | \$ 26,223 | \$ 8,893 | | | | | | | \$ 26,223 | | |
| Hazardous Materials Study | | | \$ 13,645 | | \$ 13,645 | 0.0% | \$ 13,645 | \$ 9,280 | \$ 4,365 | | | | | | | \$ 9,280 | | |
| Subtotal (Line A) | | | \$ 4,202,970 | \$ - | \$ 4,202,970 | 8.41% | \$ 198,760 | \$ 35,503 | \$ 163,258 | \$ 1,704,210 | \$ 0 | \$ 1,704,210 | \$ 2,300,000 | \$ 0 | \$ 2,300,000 | \$ 35,503 | | |
| DESIGN REVIEWS | | | | | | | | | | | | | | | | | | |
| Departmental Reviews | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Constructability Review | | | \$ 100,000 | | \$ 100,000 | 0.2% | \$ 100,000 | | \$ 100,000 | | | | | | | \$ 0 | | |
| Other/Contingency | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Subtotal (Line B) | | | \$ 100,000 | \$ - | \$ 100,000 | 0.2% | \$ 100,000 | \$ 0 | \$ 100,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | | |
| MANAGEMENT SERVICES | | | | | | | | | | | | | | | | | | |
| Construction Management | | | \$ 1,400,000 | | \$ 1,400,000 | 2.8% | \$ 1,400,000 | | \$ 1,400,000 | | | | | | | \$ 0 | | |
| Project Management | | | \$ 1,480,000 | | \$ 1,480,000 | 3.0% | \$ 1,480,000 | | \$ 1,480,000 | | | | | | | \$ 0 | | |
| Printing | | | \$ 5,000 | | \$ 5,000 | 0.0% | \$ 5,000 | | \$ 5,000 | | | | | | | \$ 0 | | |
| Postage | | | \$ 5,000 | | \$ 5,000 | 0.0% | \$ 5,000 | | \$ 5,000 | | | | | | | \$ 0 | | |
| Advertising | | | \$ 5,000 | | \$ 5,000 | 0.0% | \$ 5,000 | | \$ 5,000 | | | | | | | \$ 0 | | |
| Subtotal (Line C) | | | \$ 2,895,000 | \$ - | \$ 2,895,000 | 5.8% | \$ 2,895,000 | \$ - | \$ 2,895,000 | \$ - | \$ - | \$ 0 | \$ - | \$ - | \$ 0 | \$ - | | |
| PRE- & POST-CONSTRUCTION | | | | | | | | | | | | | | | | | | |
| Debt Issuance Fees | | | \$ - | | \$ - | 0.0% | | | \$ 0 | | | | | | | \$ 0 | | |
| Planning Fees | | | \$ 60,000 | | \$ 60,000 | 0.1% | | | | \$ 25,000 | | \$ 25,000 | \$ 35,000 | | \$ 35,000 | \$ 0 | | |
| Building Permits | | | \$ 630,000 | | \$ 630,000 | 1.3% | | | | \$ 250,000 | | \$ 250,000 | \$ 380,000 | | \$ 380,000 | \$ 0 | | |
| Temporary Library | | | \$ 1,500,000 | | \$ 1,500,000 | 3.0% | | | | \$ 1,500,000 | | \$ 1,500,000 | | | | \$ 0 | | |
| As-Built/Record Archive | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Relocation | | | \$ 85,000 | | \$ 85,000 | 0.2% | | | | | | | \$ 85,000 | | \$ 85,000 | \$ 0 | | |
| Subtotal (Line D) | | | \$ 2,275,000 | \$ - | \$ 2,275,000 | 4.6% | \$ 0 | \$ - | \$ 0 | \$ 1,775,000 | \$ - | \$ 1,775,000 | \$ 500,000 | \$ - | \$ 415,000 | \$ - | | |
| Soft Cost Contingency | | | \$ - | | \$ - | 0.0% | | | | | | | | | | | | |
| Soft Cost Total | | | \$ 9,472,970 | | \$ 9,472,970 | | \$ 3,193,760 | \$ 35,503 | \$ 3,158,258 | \$ 3,479,210 | \$ 0 | \$ 3,479,210 | \$ 2,800,000 | \$ 0 | \$ 2,715,000 | | | |
| Soft Costs as a % of Total Budget (Soft Cost Total / Total Budget) | | | | | | 18.9% | | | | | | | | | | | | |
| CONSTRUCTION | | | | | | | | | | | | | | | | | | |
| Construction | | | \$ 30,225,000 | | \$ 30,225,000 | 60.5% | | | | \$ 14,825,000 | | \$ 14,825,000 | \$ 15,400,000 | | \$ 15,400,000 | \$ 0 | | |
| Contingency | | | \$ 4,302,030 | | \$ 4,302,030 | 8.6% | \$ 1,306,240 | | \$ 1,306,240 | \$ 1,495,790 | | \$ 1,495,790 | \$ 1,500,000 | | \$ 1,500,000 | \$ 0 | | |
| Shared Site | | | \$ 1,000,000 | | \$ 1,000,000 | 2.0% | \$ 1,000,000 | | \$ 1,000,000 | | | | | | | \$ 0 | | |
| Police Site | | | \$ 2,000,000 | | \$ 2,000,000 | 4.0% | \$ 2,000,000 | | \$ 2,000,000 | | | | | | | \$ 0 | | |
| Existing Police Facility | | | \$ 2,500,000 | | \$ 2,500,000 | 5.0% | \$ 2,500,000 | | \$ 2,500,000 | | | | | | | \$ 0 | | |
| Special Inspection Allowance | | | \$ 500,000 | | \$ 500,000 | 1.0% | | | | \$ 200,000 | | \$ 200,000 | \$ 300,000 | | \$ 300,000 | \$ 0 | | |
| Utility Relocations | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| IT | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Muni Bldgs (keying, misc.) | | | \$ - | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Subtotal (Line E) | | | \$ 40,527,030 | | \$ 40,527,030 | 81.1% | \$ 6,806,240 | \$ 0 | \$ 6,806,240 | \$ 16,520,790 | \$ 0 | \$ 16,520,790 | \$ 17,200,000 | \$ 0 | \$ 17,200,000 | \$ 0 | | |
| OTHER CITY COSTS | | | | | | | | | | | | | | | | | | |
| Fixtures, Furnshing, Equip. (FF&E) | | | \$ 3,000,000 | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Public Art | | | | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Land Acquisition | | | | | \$ - | 0.0% | | | | | | | | | | \$ 0 | | |
| Subtotal (Line F) | | | \$ 3,000,000 | | \$ - | 0.0% | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| Total Estimated Project Cost | | | \$ 53,000,000 | | \$ 50,000,000 | 100.0% | \$ 10,000,000 | | \$ 10,000,000 | \$ 20,000,000 | | \$ 20,000,000 | \$ 20,000,000 | | \$ 20,000,000 | \$ - | | \$ - |

Attachment: Measure O Budget Tracking (Measure O - Police and Library Kickoff Meetings and Updates)

Measure O - Cash Flow/Expenditure Schedule Estimates

Prepared: 6/29/2020

| | Total | 2019-20 | | | | 2020-21 | | | | 2021-22 | | | | 2022-23 | | | | 2023-24 | | | | 2024-25 | | | | |
|-----------------------------------|------------|---------|--------|---------|---------|---------|---------|---------|-----------|---------|-----------|-----------|------------|-----------|-----------|-----------|------------|-----------|-----------|-----------|------------|---------|---------|---------|-----------|---------|
| | | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q* | 4Q | 1Q | 2Q | 3Q | 4Q** | 1Q** | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | |
| PM & CM (7130) | 1,362,000 | 30,000 | 58,000 | 58,000 | 58,000 | 60,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 | 61,000 |
| CM Firm (7430) | 1,638,000 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Library Consultant (7430) | 1,700,000 | | | | 20,000 | 150,000 | 150,000 | 150,000 | 150,000 | 200,000 | 200,000 | 200,000 | 200,000 | 50,000 | 50,000 | 50,000 | 30,000 | 30,000 | 30,000 | 40,000 | | | | | | |
| Police Consultant (7430) | 2,300,000 | | | | 20,000 | 200,000 | 200,000 | 200,000 | 200,000 | 250,000 | 300,000 | 300,000 | 200,000 | 100,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 30,000 | | | | | |
| Misc. Shared Studies (7430) | 50,000 | | | 36,000 | 9,000 | | | | | | | 5,000 | | | | | | | | | | | | | | |
| CEQA (7430) | 150,000 | | | | | | | | 50,000 | 50,000 | 50,000 | 50,000 | | | | | | | | | | | | | | |
| Pre-construction & Permits (7883) | 1,000,000 | | | | | | | 20,000 | 30,000 | 50,000 | 450,000 | | | | | | | | | | | | | | | |
| Library Temp. Relocation (7883) | 1,500,000 | | | | | | | | | 200,000 | 800,000 | 300,000 | | | | | | | | | | | | | | 200,000 |
| Library Construction (7883) | 16,100,000 | | | | | | | | | | | 500,000 | 2,000,000 | 2,000,000 | 2,500,000 | 2,500,000 | 2,000,000 | 2,000,000 | 2,000,000 | 600,000 | | | | | | |
| Police Construction (7883) | 16,900,000 | | | | | | | | | | | 500,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 400,000 | | | | | | |
| Police Site Improvements (7883) | 2,000,000 | | | | | | | | | | 1,000,000 | | | | | | | | | | | | | | | |
| Shared Site Improvements (7883) | 1,000,000 | | | | | | | | | | | | | 500,000 | | | | | | | | | | | | |
| Special Inspection (7430) | 500,000 | | | | | | | | | | 50,000 | 50,000 | 100,000 | 100,000 | 50,000 | 50,000 | 40,000 | 30,000 | 30,000 | | | | | | | |
| (E) Police Space Design (7430) | 200,000 | | | | | | | | | | | | | | | | 50,000 | 50,000 | 50,000 | 50,000 | | | | | | |
| (E) Police Space Improve (7883) | 2,300,000 | | | | | | | | | | | | | | | | | | | | 600,000 | 600,000 | 600,000 | 500,000 | | |
| General Contingency (7883) | 1,300,000 | | | | | | | | | | | | 100,000 | 100,000 | 100,000 | 100,000 | 200,000 | 200,000 | 200,000 | 100,000 | | | 50,000 | 50,000 | | |
| | 50,000,000 | 30,000 | 58,000 | 94,000 | 107,000 | 410,000 | 411,000 | 431,000 | 491,000 | 861,000 | 1,941,000 | 3,516,000 | 4,761,000 | 6,061,000 | 5,011,000 | 4,961,000 | 4,441,000 | 5,081,000 | 4,571,000 | 3,181,000 | 1,599,000 | 661,000 | 711,000 | 611,000 | 0 | 0 |
| | | | | 289,000 | | | | | 1,743,000 | | | | 11,079,000 | | | | 20,474,000 | | | | 14,432,000 | | | | 1,983,000 | |

Police FF&E Funds - Cash Flow/Expenditure Schedule Estimate

| | Total | 2019-20 | | | | 2020-21 | | | | 2021-22 | | | | 2022-23 | | | | 2023-24 | | | | 2024-25 | | | | |
|-------------|-----------|---------|----|----|----|---------|----|----|----|---------|----|----|----|---------|---------|---------|-----------|---------|---------|---------|-----------|---------|----|----|----|---|
| | | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | |
| Police FF&E | 3,000,000 | | | | | | | | | | | | | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | | | | | | |
| | 3,000,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | 0 | | | | 0 | | | | 0 | | | | 1,500,000 | | | | 1,500,000 | | | | | 0 |

Assumptions:

1. Assuming Senior Public Works Project Manager to be the only personnel charge.
2. Assuming Design-Bid-Build project delivery for both Police and Library projects
3. If Design-Build is chosen for the Police project, the cash flow schedule might vary slightly. Decision to be made by 2020-21 4Q
4. Assuming construction start of spring/summer 2022.
5. Assuming temporary relocation costs will be all upfront before construction start. Another option is to lease an existing space, which would spreadout costs during construction

Attachment: Cash Flow Schedule (Measure O - Police and Library Kickoff Meetings and Updates)