



*City
Council
Report*

Item: 10
Category: CONSENT CALENDAR
Meeting Date: July 18, 2023

TITLE: Resolution Approving an Agreement with San Jose Water Company (SJWC) to Provide Equipment and Labor Services, in an Amount Not to Exceed \$218,473, for the Installation of Water Utility Service Connections for the Measure O - Campbell Police Operations Building Project (No. 23-RR); Authorizing the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100; and Authorizing the Public Works Director to Negotiate and Execute Contract Change Orders Up to and Within the Allocated 10% Construction Contingency Amount (Resolution/Roll Call Vote)

RECOMMENDED ACTION

That the City Council adopt a resolution approving an agreement with San Jose Water Company (SJWC) to provide equipment and labor services, in an amount not to exceed \$218,473, for the installation of water utility service connections for the Measure O - Campbell Police Operations Building Project (No. 23-RR); authorizing the City Manager to Execute Said Agreement as Specified in Campbell Municipal Code Section 3.20.100; and authorizing the Public Works Director to negotiate and execute contract change orders up to and within the allocated 10% construction contingency amount.

BACKGROUND

The San Jose Water Company (SJWC) provides residential and commercial water services to the City of Campbell – including support for other utility operations such as maintenance and backflow testing. SJWC is also part of the City's utility plan check review process when a project's scope of work requires the installation of a new connection to these metered water services or repairs to existing lines. Furthermore, SJWC will review the project's plans and specifications to confirm the proper installation/placement of all water utility lines and meter connections that will monitor the building's subsequent water usage. Regardless of a project's funding source (i.e., City funds or private land development), SJWC is responsible for the implementation and/or oversight of work performed to (or on) water utility lines for properties operating under their jurisdiction.

Per the City's utility plan check review, the Police Operations Building Project (No. 23-RR) is subject to local fire protection codes involving the relocating, removing, or abandoning of old facility connections and/or the installation of new facility water

improvements and services. In addition, the project will be constructed on a site with no existing utility lines and is located within SJWC's right-of-way/jurisdiction for metered water services. As such, SJWC is the only agency permitted to install the required utility connections that comply with the local fire protection codes. In accordance with this, the City requested a proposal from SJWC for the installation of water utility lines and meter connections required for the Police Building Project.

DISCUSSION

Upon this request, SJWC reviewed the project's plans and submitted a proposal to provide the equipment and labor services for the installation of the building's fire hydrant connection, fire protection service connection, and domestic water metered service connection (see Attachment B). SJWC's Engineering Department also prepared a final cost estimate, for a total contract amount of \$218,473, to cover all equipment and labor-related expenses. To facilitate the continued development of the proposed installation plan, staff issued SJWC an engineering deposit in the amount of \$12,000, resulting in a remaining balance of \$206,473.

Although staff anticipates a timely completion, there may be unforeseen circumstances that result in equipment production and/or installation delays for the proposed work. Factors may include regional and national material procurement delays and/or halting of work to prevent threatened damage, injuries, or loss due to a widespread epidemic, pandemic, or other public health emergency. Moreover, as outlined in the attached agreement, nationwide material and supply chain difficulties have resulted in a shortage of potable water piping materials, which in turn, may impact the ability to schedule and perform the installation work within the project's anticipated 12-week construction period. Nevertheless, staff will remain mindful of potential delays and provide the necessary resources for SJWC to complete the planned utility work within this timeline. At this time, staff is requesting Council's approval to continue working under the terms of the proposed agreement with SJWC, in an amount not to exceed \$218,473, for equipment and labor services to install the fire hydrant connection, fire protection service connection, and domestic water metered service connections for the Campbell Police Operations Building Project (No. 23-RR), and authorize the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100. In the event of unforeseen equipment and/or installation delays, staff is also requesting a 10% construction contingency (in the amount of \$21,847) to be charged to the project as a construction-related expense, and authorization for the Public Works Director to negotiate and execute contract change orders up to and within the allocated construction contingency amount.

Should the City Council approve the terms of this agreement, the City Manager will execute the contract with SJWC and obtain the project's required construction permit. Once the permit is obtained, SJWC will release the completed package of construction documents (i.e., the plans and specifications for installation of the water utilities) to their Construction Department who will then schedule a Pre-Construction Meeting with staff

and the project's construction management firm, Griffin Structures. This meeting will be held prior to scheduling (or starting) any of the installation work to be performed by SJWC.

FISCAL IMPACT

With the \$12,000 engineering deposit already paid to SJWC (and applied towards the \$218,473 total contract amount), the remaining balance (\$206,473) and the 10% contingency (\$21,847) will be charged to the Police Operations Building Project (No. 23-RR) as construction-related expenses.

ALTERNATIVES

1. Do not approve the agreement with San Jose Water Company for equipment and labor services to install the water and fire utility connections required for the new Police Operations Building.
2. Direct staff to take alternate action.

Prepared by:



Carina Shattuck, Administrative Analyst I

Reviewed by:



Todd Capurso, Director of Public Works

Approved by:



Brian Loventhal, City Manager

Attachment:

- a. Resolution
- b. SJWC Proposal - Cost Estimate Letter and Agreement

RESOLUTION NO. 13015

A RESOLUTION OF THE COUNCIL OF THE CITY OF CAMPBELL APPROVING AN AGREEMENT WITH SAN JOSE WATER COMPANY (SJWC) TO PROVIDE EQUIPMENT AND LABOR SERVICES, IN AN AMOUNT NOT TO EXCEED \$218,473, FOR THE INSTALLATION OF WATER UTILITY SERVICE CONNECTIONS FOR THE MEASURE O - CAMPBELL POLICE OPERATIONS BUILDING PROJECT (NO. 23-RR); AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT AS SPECIFIED IN CAMPBELL MUNICIPAL CODE SECTION 3.20.100; AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO NEGOTIATE AND EXECUTE CONTRACT CHANGE ORDERS UP TO AND WITHIN THE ALLOCATED 10% CONSTRUCTION CONTINGENCY AMOUNT (RESOLUTION/CONSENT)

WHEREAS, San Jose Water Company (SJWC), a California corporation, provides residential and commercial water services to communities throughout the greater San Jose area, including the City of Campbell; and

WHEREAS, SJWC is part of the City's utility plan check review process when a project's scope of work requires the installation of a new connection to these metered water services (or making repairs to existing lines); and

WHEREAS, per the City's utility plan check review, the Police Operations Building Project (No. 23-RR) is also subject to local fire protection codes involving the relocating, removing, or abandoning of old facility connections and/or the installation of new facility water improvements and services; and

WHEREAS, in addition, the project will be constructed on a site with no existing utility lines and is located within SJWC's right-of-way/jurisdiction for all metered water services; and

WHEREAS, based on this jurisdiction, SJWC is the only agency permitted to install the required utility connections that comply with the local fire protection codes; and

WHEREAS, to meet these requirements, the City requested a proposal from SJWC for the installation of the project's required water utility lines and meter connections; and

WHEREAS, after reviewing the project's plans, SJWC submitted a proposal to the City for equipment and labor services to install the building's fire hydrant connection, fire protection service connection, and domestic water metered service connection, for an estimated total cost of \$218,473; and

WHEREAS, upon receiving this proposal, the City issued an engineering deposit in the amount of \$12,000 to facilitate SJWC's development of the proposed installation plan, resulting in a remaining balance of \$206,473; and

WHEREAS, change orders may be executed for additional expenses incurred as a result of unforeseen circumstances, up to and within the 10% construction contingency amount allocated for this project (\$21,847).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Campbell hereby: 1) approve the agreement with San Jose Water Company for equipment and labor services to install the water utility service connections for the Campbell Police Operations Building Project (No. 23-RR) in an amount not to exceed \$218,473; 2) authorize the City Manager to execute said agreement as specified in Campbell Municipal Code Section 3.20.100; and 3) authorize the Public Works Director to negotiate and execute contract change orders up to and within an allocated 10% construction contingency amount.

PASSED AND ADOPTED this 18th day of July, 2023, by the following roll call vote:

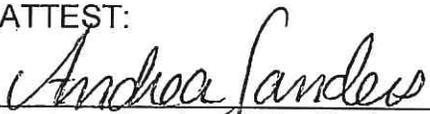
AYES: Councilmembers: Lopez, Scozzola, Furtado, Landry, Bybee
NOES: Councilmembers: None
ABSENT: Councilmembers: None

APPROVED:



Anne Bybee, Mayor

ATTEST:



Andrea Sanders, City Clerk